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MEMORANDUM

City Recorder's Office

To: Mayor Jackola and City Council
From: Julie Fisher, City Recorder
Subject: City Manager Contract

Date: December 11, 2024

I. INTRODUCTION

Approval of the City Manager Contract

II. CURRENT REPORT

In September 2023, The City of Lebanon passed Resolution 2023-14, and adopted a City Manager Position Profile as the Standards, Criteria, Policy Directives and Methodology to be used in hiring a City Manager and allowed for Public Comment during the Public Hearing.

The recruitment and interview process yielded no final candidate. The City Council directed staff to suspend the City Manager Recruitment until July 2024.

The City Council revisited the recruitment during the August 14, 2024 Regular City Council meeting. Councilor Steinhebel stated that Interim City Manger Ron Whitlatch has done an excellent job and has lived in the community for 30 years. Councilor Steinhebel stated she would support Ron Whitlatch as the permanent City manager. Consensus of the Council was the same. City Council directed Human Resources Director Angela Solesbee and City Attorney Tre Kennedy to negotiate a contract to bring back to Council.

The City Manager Contract does request a waiver from the residency requirement adopted in the 2023 City Manager Job Description. While the residency requirement serves an important purpose, Interim City Manager Ron Whitlatch has demonstrated his commitment to local engagement and community, and ability effectively lead our city and address challenges. Interim City Manager Whitlatch resides just outside the City of Lebanon.

III. RECOMMENDATION

Make a motion to approve the City Manager Contract between the City of Lebanon and Ron Whitlatch and authorize the Mayor to sign the same.