



925 S. Main Street
Lebanon, Oregon 97355

TEL: 541.258.4918
www.lebanonoregon.gov

MEMORANDUM

Public Works

Date: October 30, 2024

To: Mayor Jackola and City Council
From: Jason Williams, Public Works Director
Subject: City Manager's Report – November 2024

A. Collections (Sanitary-Storm):

- Mowing
 - Mowing in collections system R.O.W.'s is down to maintenance as needed. Weather has allowed us to keep mowing on a full schedule.
- Manholes:
 - Scheduling grout repair of manhole frames.
- Sewer Mains:
 - Cleaned 1,600 Feet and Video Inspected 1,400 Feet of sanitary sewer main line.
 - Flushed low flow, dead end sewer mains.
 - Found and cleared a sewer main plug. Appeared to be roots that caused a blockage. Also noticed a large quantity of "flushable" wipes.
- Sewer Laterals:
 - Assisted 8 customers with sewer lateral issues.
 - Video inspected 2,500-feet of sanitary sewer laterals.
 - Installed 0 cleanouts.
 - Conducted 4 sewer lateral replacement investigations.
 - 1 -entered program or gathering more information.
 - 0 -not eligible or did not require replacement.
 - 3 -working with customer to gather more information
 - Note: We were able to get all private laterals to at least a temporary working condition
- Storm:
 - Investigated complaint of grease dumped in alleyway catch basin in downtown core. Determined that this was isolated to one catch basin and corrected issue.
 - Inspected ditch inlets and culverts to ensure storm water flow.
 - Cleaned catch basins in alleys in the downtown core.
- Special projects:
 - Sewer utility locates for new fiber installation throughout town.
 - Dealt with pest control in several areas.
 - Reviewed pre-plans for new construction.
 - Monthly equipment checks and maintenance completed.
 - Unplugged River Park RV Dump Station.
 - Checked River Park RV Dump Station holding tank, and operation of the pump.

- Checked Gill's Landing Pump Station and pump operation.
- Started fall well meter reads.
- Assisted the water crew with several projects.
- Investigated two sinkholes. No indication of sewer lines being an issue.

B. Parks:

- Seasonal Projects: started leaf mulching and removal at parks and trails.
- Removed all picnic tables from parks for winter.
- Started cleaning exterior of bathrooms (and gutters) and gazebos.
- Working on new signage for gills landing camp spots.
- Daily garbage and bathroom rounds and mowing.
- Pouring concrete for LINX parking lot. Completed sidewalk, approach, and handset curb.
- Fixed water leak at gills landing.
- Removed dead branches from trees at River Park.
- Gills Landing
 - There were 63 RV park reservations for the month of October.
 - There were 5 shelter rentals for the month of October.

C. Streets:

- 11 – days were spent sweeping.
- Assisted 2 days with LINX parking lot project.
- Repainted yellow curbs throughout town.
- Dug out asphalt for Oregon Asphalt and Paving. Prepped for replacement asphalt.
- Worked with Police Department during homeless camp cleanup along the Eagle Scout Trail.
- Picked up trees from Blue Heron and dropped them at designated locations for BLT.
- Organized signs for the Downtown Flea Market event.
- Sweeper swept 11 days and downtown once.
- Repaired and replaced 1 signpost and 6 different road signs.
- Continued pothole maintenance and graded Franklin St. shoulders for Linn County.
- Mowed Cheadle Lake trails
- Filled in for water service orders 2 days and helped with 2 leaks.
- Removed 4 trees at Williams and Oak St.
- Cleaned up grounds at shop along with vehicle inspections.

D. Wastewater Treatment Plant:

- The Lebanon WWTP was in full compliance with our NPDES permit for September 2024.
- Influent flow for the month of August averaged 1.72 MGD with a peak of 2.12 MGD and a total of 51.67 MG.
- Completed DMRQA-44 Study for DEQ (years lab testing).
- Clarifier 4 back offline after inspection and Clarifiers 1,2 & 3 are back offline.

E. Water:

- Meter reading was completed.
- Fixed 7 water leaks.
- Installed 28 radio reader and changed out 35 water meters.
- Performed 117 locates.
- Performed 110 lock offs.
- Assisted with concrete work for LINX parking lot.
- Daily water service orders including leak checks, locates, taste and quality issues, water samples and other customer concerns continue.
 - Followed up on water concerns and completed sample testing requested by citizens.
 - Completed state water samples.

F. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	110.67 MG
Finish Water Produced	80.66 MG
Water Sent to Cheadle Lake	22.22 MG

Water Quality					
Finish Chlorine			CT Basin Turbidity		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
0.81	1.38	1.21	0.013	0.019	0.014
Finish pH			Filtrate Fluoride (Average of Each Day)		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.30	7.95	7.57	0.00	0.00	0.00

- New batteries in WTP Generators.
- Adjusted cleaning schedule for trains and drawdown.
- New level sensor for brine tank.