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MEMORANDUM

Finance Department

July 23, 2025

To: Mayor Jackola and City Council
From: Brandon Neish, Finance Director
Subject: Amendment to LMC 3.24 – City Service Fee

Introduction

The Lebanon Municipal Code (LMC) 3.24 currently authorizes the collection of a City Service Fee from *developed properties* within the city limits. This fee helps fund essential services including police, code enforcement, planning, and municipal court operations. These services benefit the entire community and contribute to the safety, livability, and orderly development of the City.

Current Report

Under the current code, only developed properties are assessed the City Service Fee. However, the services funded by this fee—such as police protection, code enforcement activities, and planning oversight—also benefit undeveloped properties by maintaining property values, ensuring compliance with city regulations, and providing for future growth and public safety.

Recommendation

Staff recommends amending LMC 3.24 to remove the limitation to developed properties and apply the City Service Fee to *all properties* within the city limits. This change ensures equitable contribution from all property owners who benefit from the City's core services.

Requested Action

City Council approval to amend LMC 3.24 to include all properties in the assessment of the City Service Fee.