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Lebanon

MEMORANDUM

Engineering Services

Date: January 6, 2026

To: Mayor Jackola and City Council
From: Ron Whitlatch, City Manager
Subject: Vacation of Public Right-of-Way (ROW)
Third Street

Background

In conjunction with the sale of the Santiam Travel Station, the City is proposing to vacate a portion of Third Street right-of-way, as it will no longer be required for public use. The assumed right-of-way for the section of Third Street (Grant to Sherman) was 60 feet. However, during this research, it was determined that only the westerly 23 feet had been dedicated as right-of-way. The remaining 37 feet was found to be fee simple property that had never been dedicated as a public right-of-way and, as such, will not need to be vacated. The attached exhibit map shows the area of right-of-way proposed for vacation.

To vacate the current ROW, ORS requires that the city advertise for a public hearing (14 days prior to the hearing) and allow for the public to provide written and or oral comments. The Notice of Vacation has been advertised in the Albany Democrat Herald on December 31, 2025. ORS also states a posting is required at or near each end of the proposed vacation. Staff posted the property on December 31st, again meeting the requirements.

Recommendation

Staff recommends that the City Council pass the Ordinance for vacation of public ROW on the west side of Third Street between Grant and Sherman Streets. Crowfoot Road.