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# MEMORANDUM

*Information Technology Services*

To: Mayor Jackola and City Council  
From: Brent Hurst, IT Director  
Subject: IT and GIS Department Report - December 2025

Date: December 23, 2025  
January 2, 2026

## IT

- Updated the City of Lebanon website to include a language translation tool as well as an ADA tool to assist users with accessibility needs.
- Assisted the Senior Center and LINX Transit with purchasing hardware for a transportation grant they received.
- After completing a final review and inventory of the City's cellular plans, we removed 41 lines of service, upgraded 51 devices, transitioned all active lines to a new plan, and achieved nearly twenty thousand dollars (\$20,000) in annual savings.
- New phone system upgrade is close to completion for the City and Fire.
- Windows 11 upgrades for City staff and Lebanon Fire District are nearing completion.
- Weekly and monthly security and vulnerability patches were completed.
- Staff addressed multiple other routine break-fix issues, equipment replacements, and maintenance renewals for IT.

## GIS

- Updated and finalized holiday parade map for Police use.
- Updated map for Senior Center upcoming projects.
- Assisted LFD with updating their service boundary map coordinating with Linn County.
- Urban Renewal District Update Coordination with Community Development staff.
- Coordinate monthly new address and streets updates with Community Development and Linn County GIS.
- Completed City water flush updates and edits in GIS from water flush work and observations.
- Completed Sanitary Sewer System migration upgrades for multiple projects within the City.
- OHA Lead and Copper Survey work continues with assistance of Public Works.
- The monthly tax lot updates from Linn County were completed.

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