



MEMORANDUM

Finance Department

To: Mayor Jackola & Lebanon Urban Renewal Agency
Board Members
Ron Whitlatch, Interim Agency Manager & Budget Officer

Date: June 12, 2024

From: Brandon Neish, Finance Director

Subject: FY24 Budget Amendments

I. INTRODUCTION

Oregon Local Budget Law, ORS 294, allows for either the transfer of appropriations or a supplemental budget to increase expenditure authority after a budget has been adopted. The 2024 fiscal year budget was adopted by the Agency Board on June 14, 2023. ORS 294.463(1) allows for the Board to transfer existing expenditure authority from one budget line to another.

II. CURRENT REPORT

There is one adjustment outlined in Resolution No. 2024-20; an adjustment to the Mill Race Urban Renewal District budget due to an increase in assessed value for property within the Urban Renewal District (URD).

The budget for the 2024 fiscal year in the Mill Race URD was established based on an assumed tax revenue of \$145,177. Due to development and assessments, actual tax revenue under an economic development agreement came to \$185,289, increasing the incremental value due to the developer to \$122,260. The agreement states that the Agency will reimburse up to 80% of the developer's incremental tax bill in exchange for necessary infrastructure in the district. Agency staff is requesting an adjustment from the contingency line to comply with ORS 294.456(6) which states that "an expenditure of public money may not be made for any purpose in an amount greater than the amount appropriated."

III. RECOMMENDATION

- Adopt Resolution No. 2024-20 authorizing a transfer in budget appropriations.

A RESOLUTION AUTHORIZING A TRANSFER OF APPROPRIATIONS FOR THE LEBANON URBAN RENEWAL AGENCY 2023-2024 BUDGET))))	RESOLUTION NO. 2024-20
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WHEREAS, ORS 294.463(1) allows for the governing body to adopt a resolution to transfer appropriations for a specific purpose or purposes; and,

WHEREAS, the Lebanon Urban Renewal Agency entered into an economic development agreement in 2017 related to the Mill Race Urban Renewal District, and;

WHEREAS, the agreement states that “the Agency shall reimburse the Developer in an annual amount of eighty percent (80%) of the incremental property tax directly attributable to the Development of Developer’s Property”; and,

WHEREAS, the budgeted amount for reimbursement was \$100,000 for 2024; and,

WHEREAS, the actual amount for reimbursement totaled \$122,261.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE LEBANON URBAN RENEWAL AGENCY AS FOLLOWS:

Section 1. Authorizes the following transfer of appropriations of the 2023-2024 budget:

Fund	Account Number	Description	Adopted Budget	Adjustment	Amended Budget
<u>Mill Race</u>					
	946-195-61130	Contract Services	100,000	27,600	127,600
	946-950-80005	Contingency	27,600	(27,600)	-

Section 2. Section 1 of this resolution are effective immediately upon passage,

Passed by the Lebanon Urban Renewal Agency Board and executed by the Mayor
on this 12th day of June, 2024 by a vote of _____ yeas and _____ nays.

CITY OF LEBANON, OREGON

_____	Kenneth Jackola, Mayor	<input type="checkbox"/>
_____	Michelle Steinhebel, Board President	<input type="checkbox"/>

ATTEST:

Julie Fisher, CMC, Agency Recorder