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MEMORANDUM

Public Works

To: Mayor Jackola and City Council
From: Jason Williams, Public Works Director
Subject: City Manager's Report – June 2024

Date: May 28, 2024

A. Collections (Sanitary-Storm):

- Mowing
 - Started mowing in collections system R.O.W.'s as ground conditions allowed.
 - Started mowing waterways and detention ponds.
- Manholes:
 - Working on list for manhole rehabilitation to be completed.
- Sewer Mains:
 - While reviewing lateral video footage, it was noted that there appeared to be a sanitary main issue.
 - Investigated and determined main had been hit during the recent fiber boring. Line was located, but not potholed by contractor.
 - Repaired main
 - Cleaned 1000-feet and video inspected 850-feet of sanitary sewer main line.
 - Flushed low flow, dead end sewer mains.
- Sewer Laterals:
 - Video inspected and located several sanitary laterals in the areas of current fiber boring jobs.
 - Assisted 8 customers with sewer lateral issues.
 - Video inspected 1500-feet of sanitary sewer laterals.
 - Installed 0 cleanouts.
 - Conducted 4 sewer lateral replacement investigations.
 - 0 - entered program
 - 2 - not eligible or did not require replacement
 - 2 - working with customer to gather more information
 - Note: We were able to get all private laterals to at least a temporary working condition
- Storm:
 - Responded to one storm / flooding complaint on Russell Drive.
 - Determined to be caused by non-maintained bio-blocks at construction site.
 - Cleaned 0 feet and video inspected 0 feet of storm line.
 - Assisted Water crew with several water leaks.
 - Turned the fountain on at Strawberry Plaza.
 - Worked with Engineering on plans for several upcoming sanitary sewer jobs.
 - Monthly equipment checks and maintenance completed.
 - Checked River Park RV Dump Station holding tank, and operation of the pump.

- The card reader is currently out of service, new parts are on order and scheduled to arrive the beginning of June.
- Replaced Gill's Landing Pump Station pump.
- Assist with water meter reads, water lock-offs and service orders.
- Continued preparing for Strawberry Festival Parade and grounds.
- Cleaned up large gravel spill from HWY 20 to Williams Street on Milton Street from private dump truck.

B. Parks:

- Opened, closed, and cleaned parks restroom buildings daily.
- Mowing full time.
- Crews continued vegetation management.
- All parks and trails system garbage's checked daily and emptied.
- Crews spread bark dust at Gills Landing.
- The trail system is cleaned weekly of leaves and other debris.
- There has also been an increase in daily vandalism and trash pick-up which has increased the amount of time it takes crews to clean restrooms and complete trash pick-up.
- Poured slab at Wastewater Treatment Plant for bleach tank.
- Poured slab and began framework at Industrial Way and Williams Street for new water fill station
- Began site preparation for Strawberry Festival.
- Gills Landing
 - There were 88 RV park reservations for the month of May.
 - There were 15 shelter rentals for the month of May.

C. Streets:

- 16 – days were spent sweeping.
- Installed and removed street banners for public events.
- Hauled bark dust for Community Park Events.
- Sprayed trails, parks, and ROWs for vegetation management.
- Tree Maintenance:
 - Removed tree, stump, and sidewalk on Tasha Way.
 - Removed curb and asphalt from 12th Street tree removal project.
 - Removed dead tree at 5th and C Street.
- Crews replaced street signs / posts that had been damaged, graffitied, or were faded.
- Installed new curve signs on Berlin Road and repaired three bent signs.
- Prepared cones and signs to be used at public events.
- Responded to garbage clean-ups on roadway.
- Cleaned up shop grounds to prepare for equipment auction.
- Graded gravel roadways, alleys, and shoulders of roads and filled potholes throughout town.
- Mowed alleys and ROW's.
- Assisted additional departments:
 - Helped install water main on Vine Street waterline replacement project

- Repaired water main break on 7th street project
- Set up pad and run electrical for new water fill station on Industrial Way and N. Williams.
- Temporarily repaired dump station at River Park
- Delivered skid steer and hydraulic unit to water treatment plant for their ponds project.

D. Wastewater Treatment Plant:

- The Lebanon WWTP was in full compliance with our NPDES permit for April 2024.
- Influent flow for the month of March averaged 4.04 MGD with a peak of 5.28 MGD and a total of 121.28 MG
- In April we continued hauling to our Sommers field for biosolids application, hauling 70.51 Dry Tons
- We installed 2 - 85hp pumps in our influent station

E. Water:

- Meter reading was completed.
- Daily water service orders including leak checks, locates, taste and quality issues, water samples and other customer concerns continue.
 - Followed up on water concerns and completed sample testing requested by citizens.
 - Repaired 4 water services on 7th Street construction project
 - Repaired 3 water main breaks on 7th Street construction project
 - Installed 20 water meters and 20 new radio readers
 - Located 85 locates throughout the city.
 - Installed two new water services
 - Completed state water samples.
- Completed water main line extension at 15th and W Vine Street.

F. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	62.76 MG
Finish Water Produced	55.55 MG
Water Sent to Cheadle Lake	00.00 MG

Water Quality					
Finish Chlorine			CT Basin Turbidity		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
0.64	1.34	1.05	0.009	0.027	0.016
Finish pH			Filtrate Fluoride (Average of Each Day)		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.36	8.00	7.85	0.00	0.00	0.00

- MFW tank was cleaned and inspected.
- Settling lagoons splitter box cleaned and inspected.
Strainers cleaned and inspected.