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MEMORANDUM

Public Works

To: Mayor Jackola and City Council
From: Jason Williams, Public Works Director
Subject: City Manager's Report – September 2025

Date: September 2, 2025

A. Collections (Sanitary-Storm):

- Mowing
 - Mowing in collections system R.O.W.'s is down to maintenance as needed for the season.
- Manholes:
 - Compiling a list for manhole rehabilitations that are to be completed.
 - Lowered storm manhole that was causing issues, and re-set and grouted another.
- Sewer Mains:
 - Cleaned 5300 feet and video inspected 3730 feet of sanitary sewer main line.
 - Identified several issues with sanitary sewer maps and corrected them on map system.
 - Flushed low flow, dead-end sewer mains.
- Sewer Laterals:
 - Assisted 7 customers with issues related to sewer laterals.
 - Conducted a video inspection of 1275 feet of sanitary sewer laterals.
 - 3 cleanouts installed.
 - Conducted 1 sewer lateral replacement investigation.
 - 1 - entered program
 - 0 - not eligible or did not require replacement
 - 1 - working with customers to gather more information
 - 0 - completed post replacement inspection
 - Note: We were able to get all private laterals to at least a temporary working condition
- Storm:
 - Investigated report of illegal discharge into catch basin, clean up was completed by offending party.
 - Started cleaning drywells on east side of town.
 - Repaired one and replaced one curb inlet top.
 - Uncovered a buried Storm manhole, raised it to grade and accurately mapped it on the storm map.
 - Cleaned 0 feet and video inspected 0 feet of storm line.
 - Cleaned out several manholes and catch basins.
- Special projects:
 - Assisted with maintenance at the WWTP
 - Completed utility locates
 - Assisted the water and streets crews with a water leak and service orders.
 - Coordinated with the Engineering Department on upcoming projects.

- Monthly equipment checks and maintenance are completed.
- Checked River Park RV Dump Station holding tank, and operation of the pump.
- Completed inventory and re-stocked as needed.
- Cleaned lines at the wastewater treatment plant.

B. Parks:

- Opened, closed, and cleaned parks restroom buildings daily.
- All parks and trails system garbage's checked daily and emptied.
- The trail system is cleared of leaves and other debris on a weekly basis.
- Additionally, there has been a rise in daily vandalism and trash collection, which has extended the time required for crews to clean restrooms and carry out trash collection.
- Implementing weed management through spraying.
- Mowing and maintenance in city parks.
- Gills Landing
 - There were 124 RV park reservations for the month of August.
 - There were 40 shelter rentals for the month of August.

C. Streets:

- Sweeper operated a total of 6 – days.
- Mowing of all unimproved parks and rights-of-way
- Rocked sections of path around benches at Cheadle Lake.
- Completed painting yellow curb.
- Cleaned up:
 - Dead animals – 1
 - Broken glass / vehicle debris – 2
 - Other items – 5 yards behind Bi-Mart, 12 yards under Hiatt Street bridge
- Placed and removed street banners.
- Prepared signs and barricades for local events to pick up.
- Prepared concrete panels and curb/gutter and completed pour back replacement.
- Graded and compacted gravel alleys and roads in preparation for lignant
- Burned in new thermal for one school zone and four stop bars.
- Removed tree, sidewalk and stump at 63 E. Jadon
- Removed broken ADA mat on Sherman and Main Street, replaced with new one
- Continued with pothole repairs
- Trimmed limbs blocking signs
- Repaired or replaced 10 road signs damaged by vehicle crashes and vandalism.

D. Wastewater Treatment Plant:

- The Lebanon WWTP was in full compliance with our NPDES permit for July 2025
- Influent flow for the month of June averaged 1.80 MGD with a peak of 2.10 MGD and a total of 55.69 MG
- East Bar screen failed again, coupler cracked, after deeper investigation more found wrong, complete rebuild begun

- Major Equipment still out of Service/In Progress
 - West Bar Screen needs replaced or rebuilt working on Quotes
 - Clarifier #2 drive unit has failed (Awaiting parts)
 - L53 Aerator rebuild has arrived awaiting installation

E. Water:

- Meter reading was completed.
- Daily water service tasks, which include leak inspections, locates, taste and quality assessments, water sampling, and addressing other customer issues, are ongoing.
 - 23 meters/radios have been repaired or replaced.
 - 6 leak checks completed.
 - 170 locates have been completed.
 - Repaired / replaced 3 damaged hydrant meters.
 - Repaired 2 fire hydrants that were damaged by motorists.
 - Followed up on water concerns and completed sample testing requested by citizens.
 - Completed state water samples.
- Installed new 1" water service on Cascade Drive.
- Installed new 1" water service on W Vine Street.
- Seasonal Work. Mowing/ Hydrant Maintenance.

F. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	216.00 MG
Finish Water Produced	99.60 MG
Water Sent to Cheadle Lake	108.99 MG

Water Quality					
Finish Chlorine			CT Basin Turbidity		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
0.86	1.71	1.37	0.013	0.066	0.022
Finish pH			Raw Turbidity		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.58	8.16	7.87	1.63	14.05	4.07

- MCC room AC fixed (compressor went out)
- Finished water pump 1 VFD new fuses
- Settling basins cleaned