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MEMORANDUM

City Manager's Office

Date: August 3, 2026

To: Mayor Jackola and City Council
From: Ron Whitlatch, City Manager
Subject: Consensus for Potential Surplus Property - Discussion/Consensus Only

The purpose of this memo is to seek City Council's general consensus regarding several City-owned properties located along the South Santiam River, outside of the current city limits, that staff believes may be appropriate for future surplus declaration.

Background

Over the past several months, staff has been conducting a review of all City-owned properties. The objective of this effort is to better understand which properties are:

- Currently being utilized for City operations or public purposes.
- Likely to be needed for future City services or projects; and
- No longer necessary for current or anticipated municipal needs.

While this review is still underway, staff have identified several properties located along the South Santiam River, on the opposite side of the river from the city limits, that appear to no longer serve a current or foreseeable municipal purpose. An attached map identifies these properties.

Discussion

Before investing additional time and resources in property line adjustments, appraisals, and other activities associated with a potential sale, staff requests City Council's consensus on whether these properties should continue to be evaluated as potential surplus properties. If the Council concurs with this direction, staff will proceed with the required property line adjustments, obtaining appraisals, and preparing the documentation required under Oregon law for the formal declaration of surplus property.

Following completion of this work, staff will return to the City Council at a future meeting with the required documentation and recommendations for consideration of a formal declaration of the identified properties as surplus.