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MEMORANDUM

Public Works

Date: July 29, 2026

To: Mayor Jackola and City Council
From: Jason Williams, Public Works Director
Subject: City Manager's Report – August 2026

A. Collections (Sanitary-Storm):

- Mowing Collections R.O.W.'s and Ditches
 - Mowing collections R.O.W.'s for continued maintenance.
 - Mowing Berlin Rd and portions of Burkhart Creek are in progress.
- Manholes:
 - Following up on completed manhole repairs.
- Sewer Mains:
 - Cleaned and video inspected high flow sanitary mains.
 - Cleaned 2250 feet and video inspected 1760 feet of sanitary sewer main line.
 - Found, cleaned, and video inspected one sanitary main plug.
 - Flushed low flow, dead-end sewer mains.
- Sewer Laterals:
 - Located several sanitary laterals in the areas of current construction jobs.
 - Assisted 3 customers with sewer lateral issues.
 - Video inspected 675 Feet of sanitary sewer laterals.
 - 0 clean outs installed.
 - Conducted 0 sewer lateral replacement investigations.
 - 0 -entered program
 - 0 -not eligible or did not require replacement
 - 2 -working with customer to gather more information/waiting on their application
 - 0 -Post replacement inspections completed.
 - Note: We were able to get all private laterals to at least a temporary working condition
- Storm:
 - Worked with ODOT to repair storm line while they were repairing road surface.
 - Repaired one catch basin and ordered parts to repair another.
 - Repaired debris from several waterways to ensure flow this coming winter.
 - Cleaned 355 ft of storm main.
 - Video inspected 525 ft of the main line of storm.
- Special projects:
 - Completed monthly equipment inspections and preventive maintenance to maintain system reliability.
 - Attended "Big Rig" day at the Lebanon Public Library with the Vactor and TV Van.

- Completed annual TMDL report for DEQ.
- Locate Sewer and Storm mains and laterals for contractors.
- Checked River Park RV Dump Station holding tank, and operation of the pump.
- Checked Gill's Landing Pump Station and pump operation.
- Removed tree that fell during rain event.

B. Parks:

- Continued mowing.
- Opened, closed, and cleaned parks restroom buildings daily.
- Completed repair / rebuild of the interior of the Porter Park Restroom that was damaged due to an arson fire.
- Repainted interior and exterior of Century Park, Wynn Mill, and Bob Smith Restrooms due to extensive graffiti.
- All parks and trails system garbage's checked daily and emptied.
- The trail system is cleared of leaves and other debris on a weekly basis.
- Additionally, there has been a rise in daily vandalism and trash collection, which has extended the time required for crews to clean restrooms and carry out trash collection.
- Gills Landing
 - There were 88 RV park reservations for the month of July.
 - There were 28 shelter rentals for the month of July.

C. Streets:

- 4 – days sweeping.
- Mowed right-of-way as well as trail areas.
- Trees:
 - Ground stumps and removed sidewalk on Grove Street.
 - Removed hazardous tree from alley on 6th Street.
- Delivered bark to (1) locations.
- Signs / Banners:
 - Rebuilt and replaced type tree barricade on N. 5th Street.
 - Replaced (5) signposts for various types of signs.
 - Set-up road closure for Public Library "Big Rig" Day.
 - Provided signs and barricades for LDA Concerts in the Park at Academy Square.
 - Hung over the street banners for separate events.
 - Provided signs and barricades for downtown events.
- Watered downtown flowers and trees.
- Dug out settling ponds for Water Treatment Plant.
- Clean Ups:
 - Cleaned up encampment on Berlin Road
 - Cleaned up encampment on Eagle Scout Trail
 - Cleaned up debris left on Old Mill Trail near River View Park.
- Graded and rolled gravel roads to prepare for dust control as well as graded and rolled road shoulders to prepare for chip sealing.

D. Wastewater Treatment Plant:

- The Lebanon WWTP was in full compliance with our NPDES permit for June 2026
- Flow for the month of June averaged 1.17 MGD with a peak of 1.64 MGD and a total of 35.11 MG
- Clarifier #3 Drive failed, bull gear cracked, getting quotes for fix/replace
- Repaired 2" water line to clarifier #1 and clarifier #3

E. Water:

- Locating and service order request. "Read's and on/off's, Leak checks, Customer Service."
- Meter reading.
- Routine sampling, Along with DBP's, TTHM, HAA5's this month.
- Reviewed and inspected backflow abandonments.
- Tested backflow devices.
- Changing out system meters.
- 96 lockoffs completed.
- (2) new 1" water services installed.
- (4) existing services replaced due to failure.
- (3) 2" water mains were repaired due to failure (E. Rose, Maple Street, and Wheeler Street)
- Repaired (2) damaged fire hydrants that were damaged in car accidents.
- Recorded large meters that need maintenance and repair, collected cost estimates scheduling.

F. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	194.68 MG
Finish Water Produced	90.94 MG
Water Sent to Cheadle Lake	84.50 MG

Water Quality					
Finish Chlorine			CT Basin Turbidity		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
0.66	1.16	1.01	0.02	0.03	0.02
Finish pH			Raw Turbidity		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.41	8.20	7.81	1.99	10.84	6.13

- New Raw Water Pump on site
- Plant Clean up
- Intake pressure washing