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MEMORANDUM

Information Technology Services

To: Ron Whitlatch, City Manager
From: Brent Hurst, IT Director
Subject: IT and GIS Department Report –September 2026

Date: September 30, 2026

IT

- Working on Water Treatment Plant and Wastewater Treatment Plant upgrades and planning as requested.
- OpenGov ERP migration project continues.
- Assisting City Recorder to update the meeting and minute agenda software. This project is to be completed in November.
    - This same process is under way for the Lebanon Fire District with the support of our IT staff as well.
- The City has purchased and is working to implement a new ADA software tool to assist with PDF and map adjustments for screen reader accessibility. This is a requirement by the DOJ to be in place before March 2028.
- Assisting Police with patrol system upgrades continue.
- Assist HR with onboarding and offboarding employees by request. (Both City and LFD)
- Weekly and monthly security and vulnerability patches were completed.
- Completed monthly public meeting streams on behalf of multiple departments.
    - If you would like to see recordings of our public meetings, visit https://www.youtube.com/@CityofLebanonOR
- Staff addressed multiple other routine break-fix issues, equipment replacements, and maintenance renewals for IT.

GIS

- Prep for the Annual Water Flush has begun in tandem with the Public Works department.
    - Review previous field notes, located and painted meters, etc.
- Our GIS department received their updated Aerial photos and has successfully installed the maps throughout the City building locations.
    - Previous vintages of the maps have been donated to local businesses.
- As-Built sewer updates have been completed for project 22ACOM20260044 on Market/Main.
- Continued ArcGIS Online and Portal Infrastructure Updates.

- ArcGIS Online field update integration with Public Works staff.
- Coordinate monthly new address and streets updates with Community Development and Linn County GIS.
- The monthly tax lot updates from Linn County were completed.