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MEMORANDUM

Public Works

Date: April 28, 2026

To: Mayor Jackola and City Council
From: Jason Williams, Public Works Director
Subject: City Manager's Report – May 2026

A. Collections (Sanitary-Storm):

- Mowing Collections R.O.W.'s and Ditches
 - Started mowing collections R.O.W.'s
- Manholes:
 - Inspecting manholes for I&I.
- Sewer Mains:
 - Responded to two plugged sewer mains.
 - Sewer mains were flowing; issues were private laterals.
 - Cleaned 670 feet and video inspected 670 feet of sanitary sewer main line.
 - Flushed low flow, dead-end sewer mains.
- Sewer Laterals:
 - Assisted 6 customers with sewer lateral issues.
 - Cleared lines, video inspected, located, and mapped laterals.
 - Investigated plugged lateral a commercial business. Determined issue was in parking lot under building. Recommended replacing failed lateral.
 - Video inspected 1500 Feet of sanitary sewer laterals.
 - 1 clean out installed.
 - Conducted 1 sewer lateral replacement investigations.
 - 1 -entered program
 - 0 -not eligible or did not require replacement
 - 0 -working with customer to gather more information/waiting on their application
 - Note: We were able to get all private laterals to at least a temporary working condition
- Storm:
 - Responded to two flooding concerns in private systems and educated property owners on how to maintain the system or proceed with repairs.
 - Cleaned 520 ft of storm main.
 - Video inspected 390 ft of storm main line.
- Special projects:
 - Completed monthly equipment inspections and preventive maintenance to maintain system reliability.
 - Locate Sewer and Storm mains and laterals for contractors.
 - Potholed utilities for sewer main design / construction.

- Checked River Park RV Dump Station holding tank, and operation of the pump.
- Checked Gill's Landing Pump Station and pump operation.
- Reviewed pre-construction plans for Engineering.
- Strawberry plaza pump was installed, and strawberry fountain is operational for the season.
- Completed well meter reads.
- Assisted WWTP with vactoring several processes leaks.
- Began prep work for Strawberry Festival event.

B. Parks:

- Began seasonal mowing.
- De-winterized Bob Smith and Wynn Mill restrooms and opened for the season.
- Opened, closed, and cleaned parks restroom buildings daily.
- Delivered repaired / new picnic tables to all city parks.
- Prepped the infield of Bob Smith Park for upcoming baseball season.
- Poured concrete at Ralston Park for flagpole / mega tree.
- All parks and trails system garbage's checked daily and emptied.
- The trail system is cleared of leaves and other debris on a weekly basis.
- Additionally, there has been a rise in daily vandalism and trash collection, which has extended the time required for crews to clean restrooms and carry out trash collection.
- Gills Landing
 - There were 38 RV park reservations for the month of April.
 - There were 7 shelter rentals for the month of April.

C. Streets:

- 5 – days sweeping.
- Mowed right-of-way.
- Removed stump and sidewalk from – Hiatt Street, 12th Street, and from Joy to Jadon on S Main Street.
- Removed fallen trees at Mark Slough.
- Replaced three damaged street signs and one stop sign due to vandalism.
- Continued cold patch repairs.
- Poured concrete at Ralston Park for flagpole / mega tree.
- Cleaned up Cheadle Lake Fairgrounds site.
- Set-up for Republic Services Hazmat event at Public Works Maintenance Shop.
- Monthly equipment checks and maintenance.

D. Wastewater Treatment Plant:

- The Lebanon WWTP was in full compliance with our NPDES permit for March 2026
- Flow for the month of March averaged 4.66 MGD with a peak of 8.07 MGD and a total of 144.48 MG
- OrTech Bar screen arrived on site
- Repaired 3" W3 water line in W3 building, lots of rocks in line
- Clarifier #4 failed, solids content to high, spend all weekend cleaning full crew, Clarifier #4 back on line 3 days

- West #3 water pump failed, ordered replacement, replacement installed and operational
- Clarifier #2 drive unit repaired and operational

E. Water:

- Locating and service order request. “Read’s and on/off’s, Leak checks, Customer Service.”
- Meter reading.
- Routine sampling, Along with DBP’s, TTHM, HAA5’s this month.
- Reviewed and inspected backflow abandonments.
- Changing out system meters.
- Recorded large meters that need maintenance and repair, collected cost estimates scheduling.
- Completed multiple walk throughs on new developments.
- Installed (9) new 1” services
- Repaired 2” water main on 5th and D Street.
- Assisted with Cheadle Lake Festival Grounds Project.

F. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	69.80 MG
Finish Water Produced	61.21 MG
Water Sent to Cheadle Lake	0.00 MG

Water Quality					
Finish Chlorine			CT Basin Turbidity		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
0.63	1.42	1.14	0.017	0.056	0.021
Finish pH			Raw Turbidity		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.59	8.44	7.97	3.36	32.66	10.54

- Ordered Raw, Finished, & MFW pumps
- Working with TAG on new auto dialer
- Working with Andy on new City/OHA reports