



MEMORANDUM

Engineering Services
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Date: May 5, 2026

To: Mayor Jackola and City Council

From: Mike Trippett, City Engineer

Subject: Capital Improvements Update for April 2026

1. Staffing

- A. Assistant City Engineer** - Staff have interviewed a potential candidate for this position and are currently weighing the possibility of bringing this individual on board.
- B. Engineering Associate** - The City has posted this position, and we have received several applications. No decision has been made yet regarding interviews.
- C. Engineering Intern** - Engineering will be taking on a summer Intern from OSU to provide some experience for an Undergraduate in their Engineering program. This person will begin working in early June and will be assisting with inspection of the Grant and Sherman Street Reconstruction Project and getting some experience with Project Management.

2. Current Projects (in Design, Recently Awarded, or in Construction)

- A. Vine Street Water Line (Fifth to Seventh Street)** - This project has been extended to include Vine Street from Seventh to Ninth - we'll be installing a new 8" ductile iron line, new poly services and water meters to all customers along this stretch. Construction began May 5 and is expected to be completed in 4 - 6 weeks.
- B. Grant and Sherman Street Improvements** -
 - Staff are wrapping up Contract Documents for this Project. A four week advertisement will begin May 11, with a bid opening date of June 9.
 - a. A Public Notification letter went out on April 13 - the letter is attached below as 'Attachment 'A''. Staff have received a small number of emails and calls from residents and businesses inquiring about the scope of work.
- C. Grove Street Sanitary Sewer Extensions (Private Side Laterals)** - This work is on standby pending completion of the North Fifth Street Contract Documents.
- D. North Fifth Street Construction** - This Project design is near completion, and Staff are planning to put this work out to bid towards the end of this year (November - December). The plan is to install all the utility infrastructure during the winter months so that paving can be done in better weather conditions in the Spring.
 - ODOT and UPRR permitting are in process for work within ODOT and rail properties.
 - Private Utility conflicts have been identified and are being addressed.

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- E. Cheadle Lake Park Improvements** - Phase I (Weirich Drive) has been completed, and the Contractor is proceeding with Phase II work on-site. Curb and Gutter for the new parking lot was installed on May 1.
- F. Industrial Way Park Improvements** - This Project is currently on hold:
 - The joint USACE/DEQ permit application has been paused pending the outcome of the archaeological investigation, which is currently being scheduled.
 - Mitigation of the wetlands in the project area has been completed.
- G. Private Utility Fiber Installation** - Zply Fiber is continuing to perform work across town and is substantially complete with underground fiber installation. Staff have delayed the issuance of any new right-of-way work permits pending completion of restoration work on properties and streets that have been affected by the underground fiber installation.
- H. Engineering has transferred two Capital Projects to Development to allow their staff to gain some experience in Project Administration and Management:**
 - **94 W. Rose** - This house and at least two of its neighbors are connected to a wildcat sanitary line. The proposed Project will provide functioning and accessible sanitary service and will include improvements to the storm system to eliminate existing cross-connections to the sanitary sewer system.
 - **1295 S. Second Street** - This Project will address some historic drainage issues in and around the frontage of this address by routing flows to the City Storm Drainage system.

3. On-Going Tasks

- A. ODOT Speed Zone Request** - This task is being completed by Development.
- B. CIP Plan Update** - Staff have been test-driving new software to streamline the planning and implementation of CIP projects in the future.
- C. TMDL Update** - Staff are still updating the City's Five-Year Matrix for DEQ.

4. Upcoming and Proposed Work

- A. Airport Road & Twelfth Street Intersection Improvements** - Udell Engineering has provided a scope for Engineering and Administration of this Project - Staff are currently working with Linn County on planning and logistics.
- B. Water Distribution System Improvements** - Staff and Maintenance have identified several viable improvement projects for the water system and are in the process of selecting priority work to be done.
- C. Sanitary Sewer Collections System** - Staff and Maintenance have put together a City-wide map of all 'wildcat' sanitary mains (mains that are routed across private properties without defined easements or Maintenance's ability to access the lines for repair). These mains will be rerouted as time and funding allow.
- D. Wastewater Treatment Plant Improvements** - Staff attended a kick-off meeting on May 5 with the Consulting Engineer to go over broad scoping work and acquaint team members with the Project scope and challenges.

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Attachment 'A'

Grant and Sherman Street Reconstruction Public Notification



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April 13, 2026

Serial Letter No. 003

**Subject: Notice of Full Street and Utility Construction
Grant Street (Fifth to Park St.) and Sherman Street (Second to Main St.)**

Dear Resident/Owner,

This July, the City of Lebanon will begin full reconstruction of the street and city utilities on Grant Street between Fifth and Park Streets, and Sherman Street from Second to Main Streets. This Construction is expected to last through late fall 2026.

During construction, Grant and Sherman Streets will be periodically closed to all through traffic, and on-street parking will be limited. To minimize impacts to downtown businesses, parking, and traffic flow, the Contractor will not be permitted to close both streets simultaneously within the downtown core area (Second to Park Streets).

Residents and businesses will be afforded reasonable access to their properties; however, there may be brief periods when access to individual business fronts and addresses is restricted or delayed. Maintaining business access will be a high priority, and the city will work closely with you and the Contractor to reduce disruptions as much as possible.

Water and sewer service interruptions will be necessary at times during construction as system upgrades are completed. These interruptions will be scheduled in advance and closely coordinated by city staff to minimize downtime. The Contractor will be required to provide advance notice to all affected customers well in advance of any planned utility shutdowns.

Once a Contractor has been selected, the city will host a neighborhood meeting with city staff and a contractor representative to review the project scope, anticipated traffic control and closures, and access considerations for residents, businesses, and deliveries. We encourage you to attend this meeting and

If you have any questions or concerns, please feel free to contact us. We understand this work may cause inconvenience and appreciate your patience and cooperation as we complete these important infrastructure improvements.

Sincerely,

Mike Trippett, PE
City Engineer