

**A BILL FOR AN ORDINANCE AMENDING )  
SECTION 2.13 OF THE LEBANON )  
MUNICIPAL CODE TITLED CANDIDATE )  
NOMINATIONS FOR ELECTIVE OFFICE )  
AND CREATING A NEW SECTION 2.13.025 )  
TITLED CANDIDATE FILING PERIOD AND )  
HOURS )**      **ORDINANCE BILL  
2026-05  
ORDINANCE 3047**

**WHEREAS**, current procedures for filing for elective office are detailed in the Lebanon Municipal Code under a section for Officers and Employees; and

**WHEREAS**, the City desires to consolidate and clarify candidate nomination procedures within a dedicated section of the Municipal Code; and

**WHEREAS**, existing filing deadlines, as previously established by Ordinance Bill 2019-16 Ordinance 2939, provide a limited filing period for candidates; and

**WHEREAS**, recent changes to state law establishing an earlier filing deadline for incumbent candidates further restrict the available filing period, particularly for candidates seeking nomination by petition; and

**WHEREAS**, the City Council finds that expanding and clarifying the candidate filing period will improve access to the electoral process and ensure consistency with state law;

**NOW, THEREFORE, THE CITY OF LEBANON ORDAINS AS FOLLOWS:**

**Section 1.** Section 2.13.010, 2.13.020 under Chapter 2.13 CANDIDATE NOMINATIONS FOR ELECTIVE OFFICE, are amended as set forth herein. Section 2.13.025 is hereby added to establish candidate filing periods and deadlines.

**2.13.010 – Nomination to elective office – Petition form.**

The form of petition for nomination to elective office in the city shall be submitted on forms provided by the Secretary of State. The City Recorder shall approve completed forms prior to the candidate obtaining elector signatures. The petition must be signed by at least 25 electors residing in the proper ward. Once candidates have obtained the required number of signatures, they shall submit the signature sheets to Linn County Elections for verification. When the required number of verified signatures have been obtained, all pages comprising a petition for nomination shall be filed with the City Recorder as one instrument in the manner prescribed by the Secretary of State and in accordance with Section 2.13.025.

**2.13.020 Nomination to elective office—Fee in lieu of petition**

Any person seeking nomination to an elective office in the city may, in lieu of obtaining the twenty-five signatures-submit a filing fee of twenty-five dollars and forms provided by the Secretary of State with the City Recorder in the manner prescribed by the Secretary of State

**2.13.025 Candidate Filing Period and Hours**

**A. General Filing Period and Hours.**

Candidates for elective office shall file all required nomination materials with the City Recorder beginning on the first business day of July and ending on the last business day of July in the year of the election. Candidate filings shall be accepted only during regular City business hours of 8:00 a.m. to 4:00 p.m., Monday through Friday, excluding legal holidays, and all filings must be received by the City Recorder no later than 4:00 p.m. on the applicable filing deadline. Electronic filings may be submitted at any time; however, filings submitted after 4:00 p.m. on a business day, or on a day other than a business day, shall be deemed received at 8:00 a.m. on the next business day. For purposes of this section, "business day" means any day that City Hall is open to the public, excluding Saturdays, Sundays, and legal holidays.

**B. Filing Deadline for Non-Incumbent Candidates.**

Non-incumbent candidates shall file all required nomination materials with the City Recorder no later than 4:00 p.m. on the last business day of July in the year of the election.

**C. Filing Deadline for Incumbent Candidates.**

Incumbent candidates shall file all required nomination materials with the City Recorder no later than the deadline established by state law, which is seven (7) days prior to the filing deadline for non-incumbent candidates, or as otherwise provided by the Oregon Legislature. An individual who has been appointed to an elective office and is seeking election to that office shall not be considered an incumbent for purposes of this subsection and shall file in accordance with subsection B of this section.

**Section 2.** All other Ordinances or Resolutions regarding candidate paperwork filing dates are hereby repealed.

Passed by the Lebanon City Council and executed by the Mayor on this on this 13<sup>th</sup> day of May 2026 by a vote of \_\_\_\_yeas and \_\_\_\_nays.

CITY OF LEBANON, OREGON

\_\_\_\_\_  
Kenneth Jackola, Mayor   
Michelle Steinhebel, Council President

ATTESTED BY:

\_\_\_\_\_  
Julie Fisher, MMC, City Recorder