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MEMORANDUM

Public Works

Date: June 28, 2024

To: Mayor Jackola and City Council
From: Jason Williams, Public Works Director
Subject: City Manager's Report – July 2024

A. Collections (Sanitary-Storm):

- Mowing
 - Started mowing in collections system R.O.W.'s as ground conditions allowed.
 - Flattops have been completed. We are a third of the way through mowing waterways and detention ponds.
- Manholes:
 - Working on list for manhole rehabilitation to be completed.
- Sewer Mains:
 - Checked Sewer main for blockage reported by roofer service
 - Found Sanitary main to be clear with no sign of blockage. Working with resident on lateral.
 - Cleaned 250 Feet and Video Inspected 385 Feet of sanitary sewer main line.
 - Flushed low flow, dead end sewer mains.
- Sewer Laterals:
 - Video inspected and located several Sanitary laterals in the areas of current construction jobs.
 - Assisted 2 customers with sewer lateral issues.
 - Video inspected 900-feet of sanitary sewer laterals.
 - Installed 0 cleanouts.
 - Conducted 6 sewer lateral replacement investigations.
 - 7 - entered program
 - 0 - not eligible or did not require replacement
 - 1 - working with customer to gather more information
 - Note: We were able to get all private laterals to at least a temporary working condition
- Storm:
 - Responded to Diesel spill in the 1100 block of W. Oak St.
 - An unknown quantity of diesel spilled as result of a traffic accident.
 - Determined fuel had got to Burkhart Creek, booms and absorbents were placed in three spots.
 - NWFF Environmental was called for cleanup.
 - Investigated one Storm main to determine location prior to private construction project
 - Found mapping of line inaccurate, verified location and provided correct mapping info to GIS department.
 - Cleaned 0 Feet and Video Inspected 275 Feet of storm line.

- Assisted Water Department with several water leaks.
- Strawberry Festival events completed.
- Post construction walk-through at Kees St. and Stoltz Hill Rd.
- Worked with Engineering Department.
 - Plans/Design for several upcoming Sanitary and Storm sewer jobs.
 - Assist contractor on current Sanitary project
- Monthly equipment checks and maintenance completed.
- Cleaned out River Park RV Dump Station holding tank and checked operation of the pump.
 - The card reader system has been replaced and is fully functional.
- Pump at Gills Landing RV Park is functioning as it should.

B. Parks:

- Opened, closed, and cleaned parks restroom buildings daily.
- Mowing full time.
- Crews continued vegetation management.
- All parks and trails system garbage's checked daily and emptied.
- Trimmed shrubs at Justice Center
- The trail system is cleaned weekly of leaves and other debris.
- There has also been an increase in daily vandalism and trash pick-up which has increased the amount of time it takes crews to clean restrooms and complete trash pick-up.
- Poured concrete patches throughout town replacing sidewalk panels for water line repairs.
- Completed framing of water fill station.
- Gills Landing
 - There were 122 RV park reservations for the month of May.
 - There were 36 shelter rentals for the month of June.

C. Streets:

- 6 – days were spent sweeping.
- Responded to Diesel spill in the 1100 block of W. Oak St.
- Installed and removed street banners for public events.
- Sprayed trails, parks, and ROWs for vegetation management.
- Hung downtown flower baskets and installed tree water bags
- Daily watering of hanging baskets and filling of tree bags
- Formed and replaced concrete curb and gutter on 12th Street from tree damage
- Cleaned up two fallen tree/limb complaints
- Crews replaced street signs / posts that had been damaged, graffitied, or were faded.
- Installed (4) new signs on Berlin Road “No Overnight Camping or Parking”
- Responded to garbage clean-ups on roadway.
- Graded gravel roadways, alleys, and shoulders of roads and filled potholes throughout town.
- Mowed alleys and ROW's.
- Assisted additional departments:
 - Responded to sewer plug on W. B Street.

- Responded to RV Dump issue.
- Responded to water leak on Kari Place.

D. Wastewater Treatment Plant:

- The Lebanon WWTP was in full compliance with our NPDES permit for May 2024.
- Influent flow for the month of May averaged 4.92 MGD with a peak of 10.88 MGD and a total of 152.61 MG
- Stopped biosolids hauling to Sommers field and waiting for summer field to be ready for application.
- Installed repaired screw conveyor at headworks.
- DEQ plant inspection, still waiting on official report but verbally we did very good per Brad Eagleson.

E. Water:

- Meter reading was completed.
- Daily water service orders including leak checks, locates, taste and quality issues, water samples and other customer concerns continue.
 - Followed up on water concerns and completed sample testing requested by citizens.
 - Repaired 2 water main leaks and 3 water services on 7th Street construction project
 - Installed 28 water meters and new radio readers
 - Located 87 locates throughout the city.
 - Repaired fire hydrant on 12th Street.
 - Installed new water service on E. Oak Street.
 - Completed state water samples.

F. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	105.15 MG
Finish Water Produced	71.88 MG
Water Sent to Cheadle Lake	25.25 MG

Water Quality					
Finish Chlorine			CT Basin Turbidity		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
0.56	1.51	1.02	0.013	0.030	0.018
Finish pH			Filtrate Fluoride (Average of Each Day)		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.39	8.32	7.71	0.00	0.00	0.00

- New Filters onsite.
- New backwash actuators onsite.
- Replaced backwash NTU valves.