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MEMORANDUM

Engineering Services

To: Mayor Jackola and City Council

Date: December 1, 2025

From: Ron Whitlatch, City Manager

Subject: **Capital Improvements – November 2025**

CAPITAL IMPROVEMENTS:

- As time allows, Engineering Staff continues to work on designs for additional small sewer replacement/rehab projects. These include:
 - East Ash (between Carlson and Creswell)
 - Fourth Street (between Maple and Grant)
 - Sherman Street (Alley to Second Street)
 - Second Street (Elmore Alley) – This project is out for quotes
 - Elmore and Grove Streets – Currently scoping/surveying this project
- Staff has issued and received quotes for the multiple private side laterals that need to be connected to the new mainlines as part of the Grove Street Sanitary Sewer Replacement Project that was completed recently. This is typically the homeowner's responsibility; however, due to the current location of the laterals, we will replace the private side of the laterals and make connections to the new mainline. Construction is scheduled to begin in a couple of weeks.
- Staff is preparing to submit a grant application to Business Oregon for a wetland delineation of several properties in relation to a potential economic development.
- Kennedy Jenks Engineering (KJE) has submitted the final draft of the Wastewater Treatment Plant Master Plan to staff for final review. This document will be presented to the City Council for review and approval in the coming months.
- Kennedy Jenks is under contract with the City to prepare and submit a grant application to the Army Corps of Engineers for the Wastewater Treatment Plant (WWTP). The grant requires a 25% match from the City. We have directed Kennedy Jenks to submit a grant application for the entire amount of the projects discussed during work session held in July of this year. We currently have \$19Million for matching funds.
- The West River Trail (adjacent to River Park) is complete. It was determined that this project should have gone through an Administrative Review for land use action prior to construction. The Admin Review has been completed and will be sent off to the Oregon Park and Recreation Department to ensure compliance with the grant.
- Udell Engineering is currently working on the Grant Street Waterline Replacement and Street Re-Hab Project (from Park to Fifth Street). City Staff had started the design, but due to current workloads, Udell will finish over the summer. We will likely bid the project in the winter of this year and begin construction in early 2026.
- As Staff is available, we are continuing the process to update the City's five-year Capital Improvement Projects Plan. This effort will likely take several months to complete (as Staff

time allows). Staff will bring the completed document to the City Council for approval in early 2026.

- Knife River Construction will begin work on Weirich Drive as part of the Cheadle Lake Park Project in December. The first phase will include road widening for a center turn lane, utility extensions to the park property, a multi-use path along the frontage of the park, and street resurfacing. The Project Team is working on the scope of the second phase of the project. Once final costs have been determined, Staff will request City Council approval of the Guaranteed Maximum Price (GMP) amendment No. 2.
- Udell Engineering is currently under contract to the design of Fifth Street (Tangent to Mary). Kittelson Engineering has completed the traffic signal analysis for the intersection of Tangent and Fifth Street. Based on the results and concurrence from ODOT, a signal is not warranted at this intersection. With that, the project will be focused on the reconstruction of Fifth Street and utility replacement. Construction will likely happen in the spring/summer of 2026.
- Additional Minor Projects include:
 - Review parking on Second Street between Mary Street and Tangent Street.
 - Water Management and Conservation Plan – This is an update to our existing plan and is required by Oregon Health Authority.
 - Wetland Fill Permit for SCIP Pond
 - Safe Streets for All Regional Planning Grant – Moving forward after Federal Grant pause.
 - Waterline Replacement Project on Airway Place
- Storm Drainage Improvements on Second Street have begun. This project will alleviate some of the flooding issues during heavy rain events around the Second and 'E' Street intersection. Due to street grade conflicts, a change order has been issued to increase the amount of roadway being replaced in this area which will extend the project completion date by a couple of weeks.
- Udell Engineering is under contract to design a Waterline Replacement on Vine Street . This project will replace the existing (multiple leaks within the last 4 week) waterline on Vine Street between Fifth and Seventh Streets. As soon as the design is complete, Staff will advertise the project for bids.
- In preparation for several upcoming projects, Staff has contracted with Udell Engineering to complete the topographic surveys for the following:
 - Elmore/Grove Sanitary Sewer Replacement Project
 - Vine Street Waterline Replacement – Fifth to Ninth Streets.
 - Cedar Drive – Utility and roadway reconstruction
- Staff has been actively working on our required TMDL update to DEQ. The update was submitted and has been approved by Oregon DEQ. As time allows, we will begin updating the City's Five-Year Matrix and submit it to DEQ for approval. In the coming months, DEQ will also be pushing to begin the water temperature requirements for each jurisdiction. The City will not know the impacts of this, if any until the new regulations have been issued. It is possible that the new regulations (which tie into the City's NPDES Permit Update) could require action at the Wastewater Plant in order to mitigate temperature. The TMDL will require more extensive water quality efforts for storm drainage included in future projects and require testing of storm drainage outfalls as well as temperature controls in the near future. In conjunction with the TMDL requirements, Staff will be

sending letters to commercial/industrial properties reminding them to have their private catch basins cleaned yearly to help eliminate pollutants from entering drainage ways.

- Annual Status report complete and submitted to DEQ for approval.
- Staff is working with Republic Service to complete the Oregon Recycling System Optimization Plan Survey (ORSOP) with Circular Action Alliance (CAA). The data collected in the questionnaire will be used to prioritize investments and to estimate the full cost of service expansions.