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# MEMORANDUM

## *Public Works*

To: Mayor Jackola and City Council

Date: November 5, 2025

From: Jason Williams, Public Works Director

Subject: Sewer Lateral Launch System – Budget Transfer & Purchase Approval

### I. INTRODUCTION

The purpose of this item is to request approval to purchase a sewer lateral launch system for the wastewater division in Public Works. This equipment will allow staff to better locate, identify, and inspect sewer laterals extending from City sewer mains to private property. This improves accuracy during maintenance and repair work, reduces excavation time, and supports more efficient response on service calls.

Currently, identifying lateral connections requires repeated excavation or additional contractor assistance. A lateral launch system integrates with our existing camera equipment to scope lateral lines directly from the main line. This increases workflow efficiency, reduces utility impacts to residents, and supports long-term asset management of the wastewater system.

To fund the purchase, a transfer of appropriations is requested from the Wastewater Fund's Improvements line to the Other Equipment line. Adequate funds exist in the capital project allocation, and the transfer does not affect service levels or planned projects.

### II. RECOMMENDATION

Staff recommends the City Council approve the transfer of appropriations and authorize the purchase of the sewer lateral launch system.