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MEMORANDUM

To: Mayor Jackola and City Council
From: Kindra Oliver, LINX & Senior Services Director
Subject: **Approval to Purchase – Place Holder Memo**
ODOT Grant (#35647) and Statewide Transportation
Improvement Funds (STIF) Discretionary Grant (#35890) -
CDL Bus Purchase; ODOT Grant (#35673) and STIF Grant
(#35890) – Non-CDL Bus Purchase

Date: December 10, 2025

I. INTRODUCTION

LINX Transit posted Request for Quotes (RFQ) to three vendors on the Oregon State Price Agreement for two new buses.

Staff timed the release of these RFQ's in order to take possession of the buses when the Oregon Department of Transportation Public Transit Division will have the federal dollars on hand to reimburse expenses in a timely manner, which should be late spring 2026. We anticipate taking possession of the buses toward the end of FY25-26 or beginning of FY26-27.

This memo serves as a place holder, City Staff will present the results of vendor quotes and recommendation for the award at the City Council Meeting on December 10, 2025.