



925 S. Main Street
Lebanon, Oregon 97355

TEL: 541.258.4918
www.ci.lebanon.or.us

MEMORANDUM

Public Works

To: Mayor Jackola and City Council
From: Jason Williams, Public Works Director
Subject: City Manager's Report – October 2025

Date: September 23, 2025

A. Collections (Sanitary-Storm):

- Mowing
 - Mowing in collections system R.O.W.'s is down to maintenance as needed for the season.
- Manholes:
 - Compiling a list for manhole rehabilitations that are to be completed.
 - Ordered parts to repair manhole that is failing.
- Sewer Mains:
 - Repaired sewer main that had been damaged by contractor.
 - Odor investigation, result was sewer main plug. Found heavy grease to be the cause.
 - Cleaned 4990 feet and video inspected 4255 feet of sanitary sewer main line.
 - Flushed low flow, dead-end sewer mains.
- Sewer Laterals:
 - Assisted 9 customers with issues related to sewer laterals.
 - Conducted a video inspection of 600 feet of sanitary sewer laterals.
 - Repaired 2 sewer laterals that had been damaged by contractors.
 - 1 cleanout installed.
 - Conducted 2 sewer lateral replacement investigations.
 - 1 - entered program
 - 0 - not eligible or did not require replacement
 - 1 - Scheduled to complete public side replacement in-house.
 - 1 - working with customers to gather more information
 - 0 - completed post replacement inspection
 - Note: We were able to get all private laterals to at least a temporary working condition
- Storm:
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 - Cleaned and video inspected unknown storm pipe at River Park. It was determined to be an abandoned line.
 - Started cleaning drywells on east side of town.
 - Uncovered a buried Storm manhole, raised it to grade and accurately mapped it on the storm map.
 - Cleaned 420 feet and video inspected 420 feet of storm line.
- Special projects:
 - Completed utility locates

- Assisted the water and streets crews with a water leak and service orders.
- Monthly equipment checks and maintenance are completed.
- Checked River Park RV Dump Station holding tank, and operation of the pump.

B. Parks:

- Opened, closed, and cleaned parks restroom buildings daily.
- All parks and trails system garbage's checked daily and emptied.
- The trail system is cleared of leaves and other debris on a weekly basis.
- Additionally, there has been a rise in daily vandalism and trash collection, which has extended the time required for crews to clean restrooms and carry out trash collection.
- Implementing weed management through spraying.
- Mowing and maintenance in city parks.
- Gills Landing
 - There were 71 RV park reservations for the month of September.
 - There were 26 shelter rentals for the month of September.

C. Streets:

- Removed downtown flower baskets.
- Cleaned up:
 - Dead animals – 2
 - Broken glass / vehicle debris – 0
 - Other items – 0
- Placed and removed street banners.
- Prepared signs and barricades for local events to pick up.
- Completed concrete panels and curb/gutter pour back replacement.
- Painted yellow curb for no parking on Oak Street bridge.
- Removed street tree.
- Skin paved road on Oneil' Street, Cox Street, Cooper Street, and Pine Street.
- Continued with pothole repairs
- Repaired or replaced 6 road signs damaged by vehicle crashes and vandalism.

D. Wastewater Treatment Plant:

- The Lebanon WWTP was in full compliance with our NPDES permit for August 2025
- Influent flow for the month of June averaged 1.56 MGD with a peak of 1.67 MGD and a total of 48.28 MG
- Replaced both upper and lower BFP belts
- Major Equipment still out of Service/In Progress
 - West Bar Screen needs replaces or rebuilt working on Quotes(update Or Tec Bar screen Ordered)
 - East Bar screen failed again, coupler cracked, after deeper investigation more found wrong, complete rebuild begun
 - Clarifier #2 drive unit has failed (Awaiting parts)

- L53 Aerator rebuild has arrived awaiting installation

E. Water:

- Meter reading was completed.
- Daily water service tasks, which include leak inspections, locates, taste and quality assessments, water sampling, and addressing other customer issues, are ongoing.
 - Followed up on water concerns and completed sample testing requested by citizens.
 - Completed state water samples.
- Seasonal Work. Mowing/ Hydrant Maintenance.

F. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	195.00 MG
Finish Water Produced	98.33 MG
Water Sent to Cheadle Lake	105.54 MG

Water Quality					
Finish Chlorine			CT Basin Turbidity		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
1.12	3.38	1.44	0.011	0.068	0.020
Finish pH			Raw Turbidity		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.51	8.09	7.79	1.53	11.31	3.81

- Plant/Intake grounds clean up
- Splitter Box Cleaned out
- MFW Tank Cleaning