



925 S. Main Street
Lebanon, Oregon 97355

TEL: 541.258.4900
www.lebanonoregon.gov

MEMORANDUM

Administration

To: Mayor Jackola and City Council
From: Ron Whitlatch, City Manager
Subject: **Administration Update – June 2025**

Date: June 30, 2025

- We are continuing to monitor the Legislative Session for Bills moving through the House of Representatives and the Senate along with reviewing Bills that have been passed.
- We are still exploring solar possibilities. We are in the process of setting up a meeting with Pacific Power to determine what type of agreement they would potentially enter into if the City were to install a solar array. Once we have that information, we can determine if it is feasible to begin preliminary design.
- The relocation of the City Council Chambers to the Library Community Room is complete. The first City Council Meeting in the new Chambers was held on June 11th. A big thanks to all Staff involved in the success of the move!
- Staff is continuing to work with the Oregon Department of Environmental Quality (ODEQ) to determine the final fine that will be assessed to the City for the permit violations at the Wastewater Treatment Plant. Staff will provide an update as we learn more throughout the process.
- We are spending a significant amount of time preparing for the multiple City Council Work Sessions that will occur over the next several months.
- Staff continues to work with Sean Tate (Tate Public Affairs), who is helping the City navigate legislative affairs and advocate for the City. We currently meet with Sean every other Wednesday.
- We are continuing to implement the Five-Year Strategic Plan goals for year one. A work session was held in June with the City Council to give an update on progress. We are now preparing for the Goal Setting Session in October.
- Holding regular Department Director Meetings (every two weeks) to keep moving priorities forward.
- Continue participating in the Department of Land Conservation and Development's completion of Linn County's Natural Hazards Mitigation Plan update. This plan includes updates for all cities in Linn County and will be presented to the City Council for approval in 2025.

- Kelly Hart and I continue to meet with Susan Patterson from the Oregon Cascades West Council of Governments twice a month to identify grant opportunities that could benefit the City. We are currently exploring funding opportunities to support wastewater plant projects, water service line replacements, street projects, and other initiatives that will benefit the city.
- We have received contracts for the Planning Grant, which the City was awarded for a sanitary sewer analysis and transportation analysis of the Champion Mill site. We will be hiring consultants to complete the work, which will start later this summer.