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MEMORANDUM

Public Works

Date: February 26, 2026

To: Mayor Jackola and City Council
From: Jason Williams, Public Works Director
Subject: City Manager's Report – March 2026

A. Collections (Sanitary-Storm):

- Mowing Collections R.O.W.'s and Ditches
 - Removed debris that have collected over the winter
- Manholes:
 - Inspecting manholes for I&I.
 - One manhole was found to have heavy Infiltration during post construction walk-thru
 - Item has been forwarded to contractor by Engineering
- Sewer Mains:
 - Cleaned 1520 feet and video inspected 930 feet of sanitary sewer main line.
 - Flushed low flow, dead-end sewer mains.
- Sewer Laterals:
 - Assisted 7 customers with sewer lateral issues.
 - Video Inspected 975 Feet of sanitary sewer laterals.
 - 0 clean outs installed.
 - Conducted 2 sewer lateral replacement investigations.
 - 1 -entered program
 - 0 -not eligible or did not require replacement
 - 1 -working with customer to gather more information/waiting on their application
 - Note: We were able to get all private laterals to at least a temporary working condition
- Storm:
 - Cleaned 40 ft of storm main.
 - Video inspected 40 ft of storm main line.
 - Working with residents to gain access to investigate unknown storm line.
 - Completed several rounds of catch basin/curb inlet clearing during rain events.
- Special projects:
 - Abandoned sanitary sewer lateral and water service to the high school football stadium in preparation for demolition
 - TV Van was sent Hillsboro to have lateral launch system installed.
 - Initial training has been completed.
 - Working with IT department. and the software company to get the camera system program up and running.

- Completed monthly equipment inspections and preventive maintenance to maintain system reliability.
- Locate Sewer and Storm mains and laterals for contractors.
- Checked River Park RV Dump Station holding tank, and operation of the pump.
- Checked Gill's Landing Pump Station and pump operation.
- Performed two post-construction walk throughs.
- Reviewed pre-construction plans for Engineering.

B. Parks:

- Opened, closed, and cleaned parks restroom buildings daily.
- All parks and trails system garbage's checked daily and emptied.
- The trail system is cleared of leaves and other debris on a weekly basis.
- Additionally, there has been a rise in daily vandalism and trash collection, which has extended the time required for crews to clean restrooms and carry out trash collection.
- Gills Landing
 - There were 18 RV park reservations for the month of February.
 - There were no shelter rentals for the month of February.

C. Streets:

- Completed ROW tree and shrub trimming.
- Replaced three damaged street signs and one stop sign due to vandalism.
- Replaced one stop sign due to fading.
- Replaced large barricade on Crowfoot Road due to vandalism.
- Continued cold patch repairs.
- Mowed side of Berlin Road.
- Assisted with cleanup, brush, and debris removal at Cheadle Lake Mill site.
- Street sweeper operated for 7 days, including one day in Brownsville.
- Removed three trees from Hiatt Street.
- Monthly equipment checks and maintenance.

D. Wastewater Treatment Plant:

- The Lebanon WWTP was in full compliance with our NPDES permit for January 2026
- Flow for the month of January averaged 4.89 MGD with a peak of 10.50 MGD and a total of 151.51 MG
- Pulled RAS pump 1 time for cleaning
- Pulled WAS pump 3 times for cleaning
- Pulled Influent pump 1 time for cleaning
- Storm screen vactored out
- Belt Press changed out 1 bearing
- Major Equipment still out of Service/In Progress
 - West bar screen needs replaces or rebuilt working on quotes (update OrTec bar screen ordered, estimated late February delivery)
 - Clarifier #2 drive unit has failed (parts have arrived awaiting installation)

E. Water:

- Locating and service order request. "Read's and on/off's, Leak checks, Customer Service."
- Meter reading.
- Routine sampling, Along with DBP's, TTHM, HAA5's this month.
- Reviewed and inspected backflow abandonments.
- Changing out system meters.
- Recorded large meters that need maintenance and repair, collected cost estimates scheduling.
- Completed multiple walk throughs on new developments.
- Continued testing on backflow preventers.
- Repacking of distribution main line valves.

F. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	74.64 MG
Finish Water Produced	63.68 MG
Water Sent to Cheadle Lake	0.00 MG

Water Quality					
Finish Chlorine			CT Basin Turbidity		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
1.10	1.75	1.56	0.020	0.088	0.032
Finish pH			Raw Turbidity		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.61	7.96	7.78	10	49	35

- SCADA UPDATE
- CL2 Generator relays replaced
- VFD Cooling Fans Replaced