



925 S. Main Street
Lebanon, Oregon 97355

TEL: 541.258.4918
www.ci.lebanon.or.us

MEMORANDUM

Public Works

Date: December 20, 2024

To: Mayor Jackola and City Council
From: Jason Williams, Public Works Director
Subject: City Manager's Report – January 2025

A. Collections (Sanitary-Storm):

- Mowing
 - Maintenance of mowers to prepare for next year.
 - New trees have come down along Burkhart Creek, not currently causing issues, working on a date for removal.
- Manholes:
 - Inspecting manholes for I&I.
- Sewer Mains:
 - Investigated sinkhole near sanitary manhole of new construction, sent information to Building and Planning Department.
 - Cleaned 600 feet and video inspected 530 feet of sanitary sewer main line.
 - Flushed low flow, dead end sewer mains.
- Sewer Laterals:
 - Responded to 4 plugged laterals due to Ziplly Fiber boring, lines were located.
 - Assisted 5 customers with sewer lateral issues, none of which were boring related.
 - Video inspected 560-feet of sanitary sewer laterals.
 - 0 cleanouts installed.
 - Conducted 0 sewer lateral replacement investigations.
 - 0 -entered program
 - 0 -not eligible or did not require replacement
 - 0 -working with customers to gather more information
 - Note: We were able to get all private laterals to at least a temporary working condition
- Storm:
 - Investigated complaint from DEQ regarding cleaning water being dumped into catch basin
 - Talked with the tenant and let them know this can't be done.
 - Responded to one sewer complaint that ended up being storm water related in the downtown core.
 - Customer reported clear water overflowing from toilet.
 - Sanitary/storm combined system was flowing fine.
 - No obvious issue found on arrival. Believe this is related to a roof drain being plugged, then breaking free overwhelming the capacity of the 4" sewer lateral. This is similar to another incident we had in the past.
 - Cleaned 400 feet and video inspected 0 storm line.

- Cleaned catch basins that were immediate hazards.
- Completed several rounds of catch basin/curb inlet, ditch inlets and culverts clearing during rain events.
- Special projects:
 - Located sewer mains and laterals for Ziplly Fiber
 - Holiday parade preparation- signs, cones, barricades
 - Monthly equipment checks and maintenance are completed.
 - Checked River Park RV Dump Station holding tank, and operation of the pump.
 - Cleared plugs in dump station, issue appears to be rocks and rags
 - New signage being created to post at River Park RV Dump stating City's Prohibited Discharge Standards 13.05.060
 - Checked Gill's Landing Pump Station and pump operation.
 - Frankin and Grove Street 1-year warranty inspection completed.
 - Assisted with maintenance needs at Wastewater Treatment Plant.

B. Parks:

- Opened, closed, and cleaned parks restroom buildings daily.
- Continued leaf pickup at the parks.
- All parks and trails system garbage's checked daily and emptied.
- The trail system is cleaned weekly of leaves and other debris.
- There has also been an increase in daily vandalism and trash pick-up which has increased the amount of time it takes crews to clean restrooms and complete trash pick-up.
- Working on installing new signs at Gills Landing RV Park.
- Large Oak tree fell at Academy Square Park, completed removal of the tree and debris.
- Gills Landing
 - There were 24 RV park reservations for the month of December.
 - There was 1 shelter rental for the month of December.

C. Streets:

- 11 – days were spent sweeping.
- Installed and removed street banners for public events.
- Placed signs and bleachers for Christmas tree lighting at Ralston Park.
- Continued leaf collection through Lebanon.
- Crews replaced street signs / posts that had been damaged, graffitied, or were faded.
- Responded to garbage clean-ups on the roadway.
- Graded gravel roadways, alleys, and shoulders of roads and filled potholes throughout town.
- Removed seven fallen trees from the roadway.
- Assisted water department with service orders, water leaks, locates, and new water service installations.

D. Wastewater Treatment Plant:

- The Lebanon WWTP was in full compliance with our NPDES permit for November 2024.

- Influent flow for the month of November averaged 6.20 MGD with a peak of 9.75 MGD and a total of 186.04 MG
- No activities of note beyond normal cleaning and maintenance activities

E. Water:

- Meter reading was completed.
- Daily water service orders including leak checks, locates, taste and quality issues, water samples and other customer concerns continue.
 - Followed up on water concerns and completed sample testing requested by citizens.
 - Completed state water samples.

F. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	73.90 MG
Finish Water Produced	60.06 MG
Water Sent to Cheadle Lake	00.00 MG

Water Quality					
Finish Chlorine			CT Basin Turbidity		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
0.87	1.92	1.32	0.014	0.038	0.023
Finish pH			Filtrate Fluoride (Average of Each Day)		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.14	7.96	7.56	0.00	0.00	0.00

- Drawdown halted
- New Brine fill valve
- Membrane maintenance due to drawdown