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# MEMORANDUM

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*Engineering Services*

To: Mayor Jackola and City Council

Date: March 18, 2026

From: Jason Williams, Public Works Director

Subject: **Approval to Award Engineering Service Contract**  
Wastewater Treatment Plant Biosolids Improvements  
Project No. 26704

## I. INTRODUCTION

City staff is currently working with Kennedy Jenks on the Biosolids Treatment Improvements Project at the Lebanon Wastewater Treatment Plant (WWTP). Kennedy Jenks is providing project management, site investigations, environmental review, and pre-design services to support development of the project. This work builds upon planned improvements, including the recently completed Utility wastewater treatment plant master plan completed by Kennedy Jenks. The current WWTP 30% design is being funded through wastewater funds. Once 30% design is complete the City will have an accurate reflection of total project costs.

ORS 279C.115 (2) provides that “A contracting agency may enter into a contract for architectural, engineering, photogrammetric mapping, transportation planning or land surveying services or related services directly with a consultant if the project described in the contract consists of work that has been substantially described, planned, or otherwise previously studied or rendered in an earlier contract with the consultant that was awarded under rules adopted under ORS 279A.065. and the new contract is a continuation of the project.” Staff considers this Contract a continuation of the original contract with Kennedy Jenks.

## II. RECOMMENDATION

I recommend the City Council pass a motion to award Kennedy Jenks the Engineering Service Contract for \$2,187,522.