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MEMORANDUM

Information Technology Services

To: Mayor Jackola and City Council
From: Brent Hurst, IT Director
Subject: IT and GIS Department Report – January 2026

Date: February 2, 2026

IT

- New phone system upgrade has been completed for the City and Fire.
- Windows 11 upgrades for City staff and Lebanon Fire District are nearing completion.
- Prep work for the upgrade to the Emergency Operations Center (EOC) for LPD has begun.
- IT staff up
- Weekly and monthly security and vulnerability patches were completed.
- Staff addressed multiple other routine break-fix issues, equipment replacements, and maintenance renewals for IT.

GIS

- Work on the Sewer Collection System Utility Network Migration continues.
- Created a “No Parking Zone” map for LPD.
- Urban Renewal District Update Coordination with Community Development staff.
- Coordinate monthly new address and streets updates with Community Development and Linn County GIS.
- OHA Lead and Copper Survey work continues with assistance of Public Works.
- The monthly tax lot updates from Linn County were completed.