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MEMORANDUM

City Recorder's Office

To: Mayor and City Council
From: Julie Fisher, City Recorder
Subject: Council Absence Notifications

Date: February 11, 2026

The Mayor has requested that Council members notify the Mayor, City Manager, and City Recorder when they are unable to attend a scheduled City Council meeting.

This will assist staff in planning for meetings, confirming quorum, and ensuring accurate records.

Thank you,