



Senior Center and LINX Transit

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ADVISORY BOARD MEETING

April 16th, 2025

MTG REPORT

Members Present: Cody Wack, Linda Meredith, Marlene Flyer, Jolie Root, Barbara Hemnes

Excused Absence: Sherry Leist and Dorrie Board

Staff Present: Kindra Oliver

1. WELCOME:

Meeting was opened at 10:00 a.m.

2. MINUTES:

Marlene moved to approve the minutes from the January 15th, 2025 Advisory Board meeting; Cody seconded; motion passed unanimously.

3. REPORTS:

Meal Site:

- Tori continues to look for additional volunteers to drive and help in the kitchen. Tori can utilize volunteers who can drive once a month up to every day of the week.
- Kindra is working on getting a new stove, replacing the two back exterior doors with windows so MOW can see people coming/going before opening doors, a new dishwasher and getting a deep clean of the kitchen/floors. Cascades West Council of Governments will be using \$25,000 in Covid funds to help with the purchases.

Senior Center:

- Our Senior Center Volunteer Appreciation is April 22nd, to celebrate all our amazing volunteers who help provide programming and services to our community! Thank you!
- We moved our coffee area from the hallway to our library area, where its more visible to staff. We'll have the ability to remind people that coffee is available for those who come to visit and participate in Senior Center programming. We've received some positive comments about the move and we're hoping supplies will last longer.
- Senior Center staff continues to reach out to OSU Extension Services to offer our space for the monthly cooking demos they put on for the community. They usually had 25-30 people attend, so we hope to add back to our schedule, soon!

- Our Afternoon Tea event was successful and we had 62 seniors join the fun. Rebecca and Michelle did a great job with décor and refreshments!
- Senior Center staff is planning to host a luau in June. We're currently looking to finalize entertainment and will announce the date soon.
- Senior Center staff is looking to make some changes regarding meetings and communication with our wonderful volunteers. We're planning activities and events further out, so will likely have meetings every quarter, versus every month, so we can talk about specific details with each event or program. We also want to make sure we're asking our volunteers to help out in an area that they enjoy and are comfortable with. Thanks again to all of our volunteers!
- We are working on some of the following improvements at the Senior Center (short and potential long term projects):
 - New work station in the front office for driver training and helping with a smooth transition for Rebecca and Kindra covering for breaks and lunches; The new desk and work station should be installed next week.
 - New window in the door of the front office, so dispatchers can see as people are coming up to the window for help and purchasing books.
 - New furniture in the Senior Center Library area that is easy to clean.
 - Deep clean of the restrooms when they come to do the kitchen;
 - Build up the open wall and close the ceiling in the Heritage Room; As it is now, people have a hard time hearing presentations and conversations with people meeting in the Meeting Room, Exercise Room and Game Room; We are purchasing signs for the hallway, to keep voices down, as meetings are taking place in those rooms most of the time;
 - Replace hardware on Senior Center exterior doors; The current hardware is original to the building and the doors stick and sometimes have issues with the alarm going off;
 - New concrete at front entrance and walkways to address even out the surface;
 - Expand the parking lot on the east side, to allow for 10-12 additional parking spots; recurb and restripe;
 - Misc IT upgrades; Audio/visual equip in a couple of rooms;
 - Replace pneumatic controls, which will prolong the life of the boiler and tie systems together.
 - New windows in front office to bring in natural light for dispatchers;
 - Repair/recondition partitions in the auditorium, as they are currently difficult to open and close;
 - Kitchen upgrades, including looking at repairing the kitchen gate;
 - Exterior facility facelift, including new paint and replacing some wood beams.
 - Interior facility upgrade, including fresh paint in the Heritage Room, sand and repaint doors and front of stage (they're peeling)
 - Upgrade AV in auditorium
 - Improvements to stage – lights, roller for piano, sound proof back wall
 - Exercise Room – approximately 3,000 square feet with additional restroom and changing room;
 - Replace tile floors in auditorium (if no exercise room)

LINX Transit:

- We are currently at 59,000 rides, as of April 15th and are on track to provide up to 75,000 rides this fiscal year.
- LINX Transit Project Updates:
 - LINX Fleet Parking: We have been parking our LINX vehicles at the Maintenance Shop since early February. Maintenance staff is working on constructing the LINX storage shed and making improvements to the pit, mechanic area and wash rack.
 - LINX Transit bus stop improvements at Park & Oak Street: Our consultant completed a cultural assessment, which we provided to ODOT and FTA. We're currently waiting for approval from ODOT and the FTA that the environmental NEPA process has been satisfied, so we can move forward with the improvements.
 - LINX Transit scheduling and dispatching software: We are getting closer to finalizing a contract with a vendor and start the implementation process.

4. CONTINUING BUSINESS:

- The group decided Wednesday, May 14th, would be a good day for Biscuits with the Board! This would be an informal gathering for seniors to meet our SC/LINX Advisory Board. We could get some valuable feedback, see what is and isn't working well and get some new ideas from seniors directly.

5. DISCUSSION / NEW BUSINESS:

- Next Advisory Board Meetings scheduled:
 - Wednesday, June 18th, 10:00 am
 - Wednesday, October 15th, 10:00 am

6. ADJOURNMENT