925 S. Main Street
Lebanon, Oregon 97355

TEL: 541.258.4918
www.lebanonoregon.gov

MEMORANDUM

Public Works

Date: October 27, 2026

To: Mayor Jackola and City Council
From: Jason Williams, Public Works Director
Subject: City Manager's Report – November 2026

A. Collections (Sanitary-Storm):

- Mowing Collections R.O.W.'s and Ditches
  - Maintenance mowing and weed eating.
- Manholes:
  - Manhole frame repair put on hold due to other projects.
- Sewer Mains:
  - Cleaned and video inspected high flow sanitary mains.
  - Cleaned 1050 feet and video inspected 576 feet of sanitary sewer main line.
  - Flushed low flow, dead-end sewer mains.
- Sewer Laterals:
  - Located several sanitary laterals in the areas of current construction jobs.
  - Assisted 5 customers with sewer lateral issues.
  - Video inspected 300 Feet of sanitary sewer laterals.
  - Met with customer regarding metered well inquiry.
  - Conducted 0 sewer lateral replacement investigations.
    - 0 -entered program
    - 0 -not eligible or did not require replacement
    - 0 -working with customer to gather more information/waiting on their application
    - 0 -Post replacement inspections completed.
  - Note: We were able to get all private laterals to at least a temporary working condition
- Storm:
  - Inspected ditch inlets and culverts to ensure storm water flow and removed debris.
  - Cleaned several catch basins in the downtown core.
- Special projects:
  - Completed monthly equipment inspections and preventive maintenance to maintain system reliability.
  - Re-channeled ditch and sloped it for new sub-division.
  - Reviewed construction plans.
  - Investigated and repaired unknown conduit at S. Main Road and Walker Road.
  - Assisted the Lebanon Community Pool staff with refilling the pool.
  - Assisted with maintenance at the WWTP.
  - Assisted with several water leaks, concrete jobs, and street paving projects.

- Checked River Park RV Dump Station holding tank, and operation of the pump.
- Checked Gill's Landing Pump Station and pump operation.

B. Parks:

- Continued mowing.
- Opened, closed, and cleaned parks restroom buildings daily.
- All parks and trails system garbage's checked daily and emptied.
- The trail system is cleared of leaves and other debris on a weekly basis.
- Additionally, there has been a rise in daily vandalism and trash collection, which has extended the time required for crews to clean restrooms and carry out trash collection.
- Gills Landing
  - There were 40 RV park reservations for the month of October.
  - There were 4 shelter rentals for the month of October.

C. Streets:

- Swept (6) days.
- Signs / Banners:
  - Put up fall banners downtown
  - Raised and lowered flags per state orders.
  - Set-up road construction signs for construction detours.
  - Set out and picked up reader boards for Oak St. closure and Grant St. project.
  - Repaired 2 signpost and signs
  -
- Street Repairs:
  - Finished painting yellow curbs
  - Burned new RXR crossing thermal on Oak St.
  - Burned in new thermal stop bars
  - Patched potholes with cold mix
  - Completed dig outs and prep work for Oregon Asphalt to complete paving repairs.
- ROW Clean-Up:
  - Picked up apartment trash left on the street per Police Department
  - Cleaned broken glass on the streets twice
- Trimmed trees blocking STOP signs and School Zone signs
- Hauled rock for the soccer field project on Weirich Dr.

D. Wastewater Treatment Plant:

- The Lebanon WWTP was in full compliance with our NPDES permit for September 2026
- Flow for the month of September averaged 1.09 MGD with a peak of 1.63 MGD and a total of 32.57 MG
- Effluent Pump #3 (20hp) rebuild installed and ready for use
- Finished biosolids application on Morgan's field and started Sommers
- TWAS pump returned after rebuild, in storage shed as spare

E. Water:

- Locating and service order request. “Read’s and on/off’s, Leak checks, Customer Service.”
- Meter reading.
- Routine sampling, Along with DBP’s, TTHM, HAA5’s this month.
- Reviewed and inspected backflow abandonments.
- Tested backflow devices.
- Changing out system meters.
- Recorded large meters that need maintenance and repair, collected cost estimates scheduling.

F. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	78.49 MG
Finish Water Produced	69.59 MG
Water Sent to Cheadle Lake	0.00 MG

Water Quality					
Finish Chlorine			**CT Basin Turbidity**		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
0.86	1.45	1.19	0.019	0.023	0.020
Finish pH			**Raw Turbidity**		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.73	8.25	7.73	2.43	9.06	4.73

- Completed Sanitary Survey
- Profibus parts ordered
- Getting ready for the drawdown