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MEMORANDUM

Public Works

Date: June 2, 2026

To: Mayor Jackola and City Council
From: Jason Williams, Public Works Director
Subject: City Manager's Report – June 2026

A. Collections (Sanitary-Storm):

- Mowing Collections R.O.W.'s and Ditches
 - Started mowing collections R.O.W.'s
- Manholes:
 - Creating list of manhole rehab project to be completed, several are on the schedule to be completed in June.
 - Inspecting manholes for I&I.
- Sewer Mains:
 - Responded to 0 reports of plugged sewer mains.
 - Cleaned 450 feet and video inspected 375 feet of sanitary sewer main line.
 - Flushed low flow, dead-end sewer mains.
- Sewer Laterals:
 - Assisted 6 customers with sewer lateral issues.
 - Video inspected 650 Feet of sanitary sewer laterals.
 - 0 clean outs installed.
 - Conducted 1 sewer lateral replacement investigations.
 - 0 -entered program
 - 0 -not eligible or did not require replacement
 - 0 -working with customer to gather more information/waiting on their application
 - Note: We were able to get all private laterals to at least a temporary working condition
- Storm:
 - Responded to three flooding concerns in private systems and educated property owners on how to maintain the system or proceed with repairs.
 - Cleaned 50 ft of storm main.
 - Video inspected 0 ft of storm main line.
- Special projects:
 - Completed monthly equipment inspections and preventive maintenance to maintain system reliability.
 - Locate Sewer and Storm mains and laterals for contractors.
 - Potholed utilities for sewer main design / construction.
 - Checked River Park RV Dump Station holding tank, and operation of the pump.
 - Checked Gill's Landing Pump Station and pump operation.

- Reviewed pre-construction plans for Engineering.
- Continued prep work for Strawberry Festival event.

B. Parks:

- Continued mowing.
- Opened, closed, and cleaned parks restroom buildings daily.
- Assisted with the Seven Oak Middle School – Day of Service. The students went to several park locations and completed ground maintenance, clean-up, and flower planting.
- Prepped the infield of Bob Smith Park for upcoming baseball season.
- All parks and trails system garbage's checked daily and emptied.
- The trail system is cleared of leaves and other debris on a weekly basis.
- Additionally, there has been a rise in daily vandalism and trash collection, which has extended the time required for crews to clean restrooms and carry out trash collection.
- Gills Landing
 - There were 82 RV park reservations for the month of May.
 - There were 23 shelter rentals for the month of May.

C. Streets:

- 17 – days sweeping.
- Mowed right-of-way as well as trail areas.
- Trees:
 - Trimmed trees on Oak Street around school zone signs.
 - Removed trees at the following locations (1) Academy Square, (1) Christopher Columbus Park, (2) Grove Street, and (2) on 5th Street.
 - Planted trees at Marks Slough, Academy Square, Christopher Columbus Park, and Cheadle Lake (108 trees in total). These trees were planted with funding obtained from a grant.
- Delivered bark to (10) locations.
- Signs / Banners:
 - Repaired road barricade at 5th and Hansard, 55mph on Airport, Oak Street School Zone, and new 25 mph on Park Drive.
 - Prepared signs for events to pick up – Veterans Home Spring Fling and Boys & Girls Club Auction.
 - Removed veterans' banners and placed 2026 high school graduation banners.
- Continued cold patch repairs.
- Worked on Veterans Memorial concrete project.
- Completed walk through of repairs that Zippy completed of asphalt and concrete repairs to ROW.
- Monthly equipment checks and maintenance.

D. Wastewater Treatment Plant:

- The Lebanon WWTP was in full compliance with our NPDES permit for April 2026
- Flow for the month of March averaged 3.54 MGD with a peak of 5.12 MGD and a total of 106.26 MG
- OrTech Bar screen installed and working

E. Water:

- Locating and service order request. "Read's and on/off's, Leak checks, Customer Service."
- Meter reading.
- Routine sampling, Along with DBP's, TTHM, HAA5's this month.
- Reviewed and inspected backflow abandonments.
- Changing out system meters.
- Recorded large meters that need maintenance and repair, collected cost estimates scheduling.
- Completed multiple walk throughs on new developments.

F. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	71.74 MG
Finish Water Produced	62.53 MG
Water Sent to Cheadle Lake	0.00 MG

Water Quality					
Finish Chlorine			CT Basin Turbidity		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
0.56	1.42	1.14	0.017	0.66	0.021
Finish pH			Raw Turbidity		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.60	8.33	7.88	4.75	8.33	7.60

- A safety frame for the brine tank was installed.
- Began seasonal mowing.
- Completed outside seasonal cleaning.