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MEMORANDUM

Public Works

Date: September 19, 2024

To: Mayor Jackola and City Council
From: Jason Williams, Public Works Director
Subject: City Manager's Report – October 2024

A. Collections (Sanitary-Storm):

- Mowing
 - Mowing in collections system R.O.W.'s is down to maintenance as needed.
- Manholes:
 - Working on list for manhole rehabilitation to be completed.
- Sewer Mains:
 - Cleaned 700 Feet and Video Inspected 0 Feet of sanitary sewer main line.
 - Flushed low flow, dead end sewer mains.
- Sewer Laterals:
 - Completed one sewer lateral replacement (public side only) in-house.
 - Assisted 3 customers with sewer lateral issues.
 - Video inspected 510-feet of sanitary sewer laterals.
 - Installed 0 cleanouts.
 - Conducted 2 sewer lateral replacement investigations.
 - 2 -entered program or gathering more information.
 - 0 -not eligible or did not require replacement.
 - Note: We were able to get all private laterals to at least a temporary working condition
 - Met with Ziplly Fiber contractor regarding upcoming projects and multiple locate requests.
 - His crew is one of four companies boring fiber, bringing our total to five known overall.
 - This will be a very time-consuming project locating sewer laterals for several contractors
- Storm:
 - Repaired storm line on E. Airport Rd near Safeway that has been a continual flooding issue
 - Removed trash and cleared some brush from ditch to improve visibility following citizen complaint.
 - Cleaned drywells on east side of town.
 - Continued ditch maintenance along Burkhart Cr.
- Special projects:
 - Attended wastewater conference for CEU's required for certification.
 - Assisted with water lock-offs and several water leaks
 - Worked with contractor on a sewer lateral repair.
 - Monthly equipment checks and maintenance completed.
 - Cleaned River Park RV Dump Station holding tank and checked operation of the pump.

- Cleared plug in River Park RV Dump Station
 - Checked Gill's Landing Pump Station.
 - Repaired irrigation leak at River Park

B. Parks:

- Opened, closed, and cleaned parks restroom buildings daily.
- Mowing full time.
- All parks and trails system garbage's checked daily and emptied.
- The trail system is cleaned weekly of leaves and other debris.
- All park irrigation has been shut off for the season.
- Poured curb and concrete approach in preparation for paving at N Williams water fill station.
- There has also been an increase in daily vandalism and trash pick-up which has increased the amount of time it takes crews to clean restrooms and complete trash pick-up.
- Begin building new signs for posts at Gills Landing.
- Gills Landing
 - There were 84 RV park reservations for the month of September.
 - There were 13 shelter rentals for the month of September.

C. Streets:

- 4 – days were spent sweeping.
- Installed and removed street banners for public events.
- Prepared barricades and signs to be picked up by special event holders.
- Daily watering of hanging baskets and filling of tree bags.
- Flower baskets were removed at the end of the month.
- Installed new fall banners downtown.
- Repainted yellow curbs throughout town.
- Crews replaced street signs / posts that had been damaged, graffitied, or were faded.
- Responded to garbage clean-ups on roadway.
- Graded gravel roadways, alleys, and shoulders of roads and filled potholes throughout town.
- Sawcut and potholed utilities for new traffic light project at Stoltz Hill and Airport Road.
- Pressure washed and stained wooden walk bridge over Burkhart Creek.
- Started saw cuts and dug out old asphalt for new asphalt.
- Installed storms like and catch basin at maintenance shop.

D. Wastewater Treatment Plant:

- The Lebanon WWTP was in full compliance with our NPDES permit for August 2024.
- Influent flow for the month of August averaged 1.67 MGD with a peak of 2.30 MGD and a total of 51.74 MG.
- Finished land application for summer and started running Belt Press till next application window.
- Seasonally cleaned WIPS, C4 Scum Pit, Headworks gravel, and effluent wet well.
- Took Clarifier 4 offline for inspection – running on all 3 small clarifiers

E. Water:

- Meter reading was completed.
- Daily water service orders including leak checks, locates, taste and quality issues, water samples and other customer concerns continue.
 - Followed up on water concerns and completed sample testing requested by citizens.
 - Completed state water samples.

F. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	192.87 MG
Finish Water Produced	100.03 MG
Water Sent to Cheadle Lake	82.87 MG

Water Quality					
Finish Chlorine			CT Basin Turbidity		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
0.92	1.56	1.23	0.015	0.038	0.020
Finish pH			Filtrate Fluoride (Average of Each Day)		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.32	7.785	7.59	0.00	0.00	0.00

- H2O on site to installed 96 added filters in preparation for drawdown.
- Added programable drain valves on all 4 trains.
- Added ACH tank.