



LAWRENCEVILLE

GEORGIA

AGENDA REPORT

MEETING: WORK SESSION, JANUARY 15, 2025

AGENDA CATEGORY: GENERAL CITY BUSINESS

Item:	Comprehensive HVAC Services on an Annual Contract
Department:	Facilities and Grounds Maintenance
Date of Meeting:	Wednesday, January 15, 2025
Fiscal Impact:	\$200,000.00
Presented By:	Brian Osborne, Facilities and Grounds Maintenance Manager
Action Requested:	Approval to renew Comprehensive HVAC Services on an Annual Contract to United Maintenance, Inc. in the amount of \$200,000.00.

Summary: This contract covers, but is not limited to, preventative maintenance, service calls, and emergency services for HVAC equipment located at City Hall, Police Headquarters, Public Works, and Lawrenceville Lawn buildings. The preventative maintenance is a fixed fee and service calls and repairs will be covered on a time and materials basis. This is the first of four renewal options. Pricing has remained firm.

Background: Original awarded amount was \$250,000.00.

Fiscal Impact: Amount of \$200,000.00. This contract is funded by the Service Contracts Fund (1001565.522210).

Attachments/Exhibits:

- Bid Tabulation