



# LAWRENCEVILLE

## GEORGIA

March 10, 2026

Luckie & Company, LLC  
3160 Main ST., Suite 100  
Duluth, GA 30096  
[Shelly.hoffman@luckie.com](mailto:Shelly.hoffman@luckie.com)

**RE: Renewal of RP001-22, Design Management and Production Services on an Annual Contract**

Dear Ms. Hoffman,

As stated in the original proposal, the City of Lawrenceville has the option to renew the above-referenced quote, for an additional one-year period. Renewal of this contract is based on the following: 1) terms, and conditions remain the same; 2) service is satisfactory; 3) both parties are willing to renew; and 4) City Council approval, if required.

**Renewal Dates: August 8, 2026 through Feb 2, 2027**

Please sign this agreement below, which will serve as your official request to renew this contract for another term. Return to the City of Lawrenceville Purchasing Office, Attention: Kenneth Morris at [purchasing@lawrencevillega.org](mailto:purchasing@lawrencevillega.org) **no later than ASAP.**

You will receive official notification once your renewal request is accepted and approved. Please note that any increase in pricing may affect renewal of this contract with your company. We appreciate your cooperation and service during this period and look forward to working with you again.

Sincerely,

Kenneth Morris  
Purchasing Director

Please indicate if there will be an  Increase /  Decrease. Please State Percentage \_\_\_\_\_%  
(Leave above percentage blank if pricing will remain firm)

Company Name \_\_\_\_\_

Authorized Representative's Signature \_\_\_\_\_

E-mail Address \_\_\_\_\_