



LAWRENCEVILLE

GEORGIA

AGENDA REPORT

MEETING: REGULAR MEETING, AUGUST 24, 2026

AGENDA CATEGORY: COUNCIL BUSINESS NEW BUSINESS

Item:	Memorandum of Understanding with Aurora Theatre for Technical Services
Department:	Community and Economic Development
Date of Meeting:	Monday, August 24, 2026
Fiscal Impact:	\$50,000.00
Presented By:	Jasmine Jackson, Director, Community and Economic Development and Daniela Esteves, Complex General Manager, Lawrenceville Arts Center
Action Requested:	Authorize the City Manager to execute the Memorandum of Understanding (MOU) for Technical Services between the City of Lawrenceville and Aurora Theatre, with the understanding that the terms of the MOU will be incorporated into the new Lease and Operations Agreement currently under negotiation. Subject to City Attorney's review and approval prior to execution.

Summary: This agreement establishes a technical services agreement between the City of Lawrenceville and Aurora Theatre for the Lawrenceville Arts Center (LAC). Under the agreement, Aurora Theatre will provide technical support, coordination, advisory services, and supplemental staffing for rental, resident company, and City-produced events, while the City retains primary responsibility and authority for LAC technical operations. The agreement provides for 150 technical service hours per calendar quarter, scheduled based on the City's operational needs, with a maximum utilization of 80 hours within any four-week period. The annual cost is \$50,000, paid in equal quarterly installments of \$12,500.

The purpose of executing the MOU at this time is to advance the implementation of the technical services arrangement and shift these services to begin earlier, with a start date of September 1, 2026. The MOU will establish the agreed-upon technical services, responsibilities, and compensation during this interim period and will ultimately be incorporated into the new Lease and Operations Agreement, which is currently under negotiation and subject to legal review.

Fiscal Impact: An amount not to exceed \$50,000.00

Attachments/Exhibits:

- LAC Technical Services MOU