



LAWRENCEVILLE

GEORGIA

AGENDA REPORT

MEETING: WORK SESSION, DECEMBER 10, 2025

AGENDA CATEGORY: GENERAL CITY BUSINESS

Item:	Contract Award – On-Demand Installation of New Gas Mains & Gas Services
Department:	Natural Gas
Date of Meeting:	Wednesday, December 10, 2025
Fiscal Impact:	\$1,423,270
Presented By:	Todd Hardegree, Director of Natural Gas
Action Requested:	Approve award for On-Demand Installation: New Gas Mains & Gas Services contract to, W.L. Griffin in the amount of \$1,423,270, with final contract to follow approval; contract prepared by staff, submitted to City Clerk, for City Attorney review and approval prior to execution.

Summary: The City issued an Invitation to Bid (ITB) for *On-Demand Installation of New Gas Mains and New Gas Services* to support continued system expansion, service connections, and the timely execution of small- to mid-scale construction tasks that require rapid vendor deployment. The scope of work includes installation of new gas mains, service lines, associated appurtenances, and all labor, equipment, traffic control, and restoration required to deliver work in full compliance with applicable codes, safety standards, and City specifications.

The solicitation was publicly advertised through the City’s procurement portal in accordance with the Purchasing Ordinance. Bidders were required to demonstrate competency, licensing, safety practices, equipment readiness, and capacity to perform work on an as-needed basis.

Based on the evaluation, W.L. Griffin Company, LLC is the lowest responsive and responsible bidder and demonstrated the capability to deliver the required work to City standards. The Purchasing Division and Gas Department jointly recommend award of the contract to W.L. Griffin Company, LLC.

The contract will establish a one-year term, with four (4) optional one-year renewals, subject to mutual agreement and annual price adjustments based on changes in the Atlanta Consumer Price Index (CPI).

Background: Three bids were received by the deadline:

- W.L. Griffin Company, LLC – \$1,423,270
- Gunter Construction Company, Inc. – \$2,115,150
- Primoris Distribution – \$2,559,436.21

Staff has reviewed all submissions for responsiveness, responsibility, compliance with bid specifications, and alignment with the City's performance and safety expectations.

Fiscal Impact: Funding is approved and available in the Natural Gas Fund

Concurrences: Other departments, agencies, personnel, who agree and have formally supported.

Attachments/Exhibits:

- SB008-26 Bid Results.pdf
- SB008-26 Bid Certification.pdf