



LAWRENCEVILLE

GEORGIA

AGENDA REPORT

MEETING: WORK SESSION, NOVEMBER 19, 2025

AGENDA CATEGORY: GENERAL CITY BUSINESS

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| Item: | Procurement Function Operations Assessment – Presentation by Mauldin & Jenkins |
| Department: | Finance |
| Date of Meeting: | Wednesday, November 19, 2025 |
| Fiscal Impact: | N/A |
| Presented By: | Keith Lee, Chief Financial Officer |
| Action Requested: | Presentation of Procurement Function Operations Assessment |

Summary: Earlier this year, the City engaged Mauldin & Jenkins (M&J) to conduct a comprehensive Operational Assessment of the City’s procurement function. M&J’s scope included evaluation of both the centralized Purchasing Division and decentralized departmental procurement activities, with particular focus on Natural Gas. The assessment included review of organizational structure, roles and responsibilities, business processes, controls and governance, historical procurement activity, and alignment with industry leading practices.

M&J has completed the assessment work and has prepared a final report and summary presentation.

At this meeting, M&J will attend and will present their Executive Summary directly to Mayor and Council. The presentation will communicate the firm’s independent review work, the high-level results of their analysis, and the directional themes for improvement.

Fiscal Impact: n/a

Attachments/Exhibits:

- Presentation