



LAWRENCEVILLE

GEORGIA

Solicitation Award Checklist

Solicitation Name: SB012-26

Purchasing Procedural Requirements

| | | | | |
|-------------------------------|----------|-------------------------------------|-----|-------------------------------------|
| Addenda Acknowledgement | Received | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |
| Bid Bond | Received | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |
| Bid Schedule | Received | <input checked="" type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Certificate of Insurance | Received | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| E-Verify | Received | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |
| Non-Collusion Affidavit | Received | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |
| Secretary of State Registered | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |

Purchasing Signature Chris Duncan

Department / Stakeholder

| | | | | |
|--|-----|-------------------------------------|-----|--------------------------|
| Meets technical requirements as stated | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |
| References checked | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |
| Statement of Bidders Qualifications | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |

Department Signature *Tom Hulm*