



# LAWRENCEVILLE

## GEORGIA

### AGENDA REPORT

MEETING: SPECIAL CALL, SEPTEMBER 9, 2026

AGENDA CATEGORY: COUNCIL BUSINESS

|                          |                                                                                                                                                                                          |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Item:</b>             | Election Budget Amendment                                                                                                                                                                |
| <b>Department:</b>       | City Clerk                                                                                                                                                                               |
| <b>Date of Meeting:</b>  | Wednesday, September 9, 2026                                                                                                                                                             |
| <b>Fiscal Impact:</b>    | \$51,000.00                                                                                                                                                                              |
| <b>Presented By:</b>     | Karen Pierce, City Clerk                                                                                                                                                                 |
| <b>Action Requested:</b> | Approve a budget amendment of \$51,000.00 to provide additional funds to the Election Budget in the General Fund FY2027 budget for the special call election budget on November 3, 2026. |

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**Summary:** Although this is a non-election year, the City is legally required to administer a special called election to fill the recently vacated Council seat. Special elections are not part of the regular election cycle and therefore were not included in the current fiscal year budget planning or allocations.

Conducting a special election requires funding for essential election operations including poll worker staffing, ballot production, legal notices, and election-day support. Because these costs are unbudgeted and necessary to meet statutory obligations for filling the vacant seat, a budget amendment is required to ensure the City can carry out the election in a secure, compliant, and timely manner.

**Fiscal Impact:** Increase election budget by \$51,000.00 from contingency

| <b>Description</b>             | <b>2027 Original Budget</b> | <b>2027 Revised Budget</b> |
|--------------------------------|-----------------------------|----------------------------|
| ELECTION PAY                   | 0.00                        | 34,000.00                  |
| SOCIAL SECURITY (FICA) CONTRIB | 0.00                        | 1,500.00                   |
| MEDICARE                       | 0.00                        | 500.00                     |
| LEGAL AND PROFESSIONAL         | 0.00                        | 0.00                       |
| POSTAGE                        | 100.00                      | 100.00                     |
| ADVERTISING                    | 3,500.00                    | 3,500.00                   |
| PRINTING                       | 0.00                        | 10,000.00                  |
| TRAVEL                         | 0.00                        | 0.00                       |
| EDUCATION & TRAINING           | 900.00                      | 900.00                     |
| CONTRACT LABOR                 | 0.00                        | 0.00                       |
| OFFICE SUPPLIES                | 1,500.00                    | 1,500.00                   |
| SPECIALTY SUPPLIES             | 0.00                        | 1,000.00                   |
| FOOD & BEVERAGES               | 0.00                        | 1,500.00                   |
| SMALL FURNITURE & EQUIPMENT    | 0.00                        | 2,500.00                   |
| COMPUTER SOFTWARE              | 0.00                        | 0.00                       |
| MISCELLANEOUS PAYMENTS         | 0.00                        | 0.00                       |