



LAWRENCEVILLE

GEORGIA

AGENDA REPORT

MEETING: CITY COUNCIL, REGULAR MEETING, APRIL 29, 2024

AGENDA CATEGORY: COUNCIL BUSINESS OLD BUSINESS

Item:	Resolution for Open Records Officer Designation Update
Department:	City Clerk
Date of Meeting:	Monday, April 29, 2024
Fiscal Impact:	None
Presented By:	Karen Pierce, City Clerk
Action Requested:	Consider Adoption of the Resolution to update the Open Records Officer Designation for the City of Lawrenceville.

Summary: The City Clerks office is requesting to update the Resolution designating the official open records officers for the City of Lawrenceville and the procedure for requesting records.

Background: The Open Records Act of the State of Georgia permits an agency to designate Open Records Officers to receive requests for the inspection or copying of records. The Mayor and Council adopted a Resolution in June of 2012 and updated it in July of 2016. Since this time, we have added additional staff to the office and have a records officer that is in charge of handling all City records. We would like to update the Resolution to show this new change.

Concurrences: City Attorney

Attachments/Exhibits:
Resolution for Open Records Officer Designation Update