



LAWRENCEVILLE

GEORGIA

AGENDA REPORT

MEETING: REGULAR SESSION, DECEMBER 13, 2021

AGENDA CATEGORY: COUNCIL BUSINESS

Item:	Purchase of new Fleet Management Software
Department:	Information Technology Department
Date of Meeting:	Monday, December 13, 2021
Fiscal Impact:	First Year Cost - \$95,265 Five Years Cost - \$230,695
Presented By:	Kyle J. Parker, Information Technology Director
Action Requested:	Approval to purchase AssetWorks EAM Software for the Fleet Department for a first-year total of \$95,265 and to authorize the Mayor to execute any necessary agreements pending the City Attorney's review. Prices are from GSA Contract #: GS-35F-317GA

Summary: The Fleet Department needs a software solution to manage assets, work orders, preventive maintenance, inspections, inventory, and reporting.

The Information Technology and Fleet Departments evaluated multiple software solutions – AssetWorks EAM, Fleetio, and Munis EAM. AssetWorks was determined to be the most feature-rich system that could meet all of the City's requirements for a Fleet software solution. AssetWorks provides Fleet asset management, service requests and work order processing, inspections and preventive maintenance tracking, mobile applications for using tablets and smartphones, inventory management, and customized reporting.

Additionally, Gwinnett County utilizes the AssetWorks system which will allow us to automate importing of fuel usage from Gwinnett County regularly to drive inspections and preventive maintenance. AssetWorks has built integrations with Munis to allow information sharing across AssetWorks and our Munis ERP system. The AssetWorks EAM software solution can also be used by our Facilities Department. The system can be implemented for Facilities in the future for the cost of the implementation and training services; there would be no additional cost for the SaaS services.

Fiscal Impact: The first-year costs for AssetWorks totals \$95,264.79. First-year costs are broken down into implementation - \$65,340.39 and SaaS Hosting - \$29,924.40. Additional years require a SaaS hosting fee starting at \$29,924.40 and increasing by 5% each year.

This project is funded by the Capital Outlay Fund (3551535-541000). Project 02-016. Prices are from GSA Contract #: GS-35F-317GA

Attachments/Exhibits:

AssetWorks FleetFocus SOW - Lawrenceville GA 11.10.21.pdf

AssetWorks EAM GSA Order Q-05567-5.pdf