

AGREEMENT FOR PROBATION SERVICES

STATE OF GEORGIA
COUNTY OF GWINNETT

RE: Municipal Court of the City of Lawrenceville – Probation Services

THIS AGREEMENT, made and entered into by and between the **Municipal Court of the City of Lawrenceville, Georgia** (hereinafter referred to as “the Court”) and **Southeast Corrections, LLC** a corporation organized and existing under the laws of the State of Georgia (hereinafter referred to as “Vendor”), with approval of the **City of Lawrenceville, Georgia**, a Georgia Municipal Corporation, duly organized and existing under the laws of the State of Georgia (hereinafter referred to as “Owner”), with an effective date the 1st day of January, 2026.

WITNESSETH:

WHEREAS, Owner wishes to contract with Vendor to provide probation services for the Court; and

WHEREAS, Vendor has a Fee Schedule (which is attached hereto as Exhibit A and is incorporated herein by this reference) for the services to be provided and the costs of said services to be paid by those placed on probation by a Judge of the Court; and

WHEREAS, Vendor is a company with the requisite professional staff, expertise, knowledge, and professional registrations or certifications and is licensed to provide said services;

Now, therefore, the Owner and Vendor, in consideration of the mutual covenants and promises contained herein do agree as set forth below:

Section 1 Vendor’s Services

The Vendor shall provide probation services including but not limited to:

1. The Vendor shall attend all regularly scheduled misdemeanor plea and arraignment hearings, and attend all other criminal hearings as requested by a judge or judge designee of the Court, for the purpose of providing private probation services for each probationer placed on probation during the hearings.

2. The Vendor shall maintain for the life of the contract a probation office within the Lawrenceville City limits.

3. The Vendor shall conduct an initial interview with each probationer at the time of his or her sentencing or as soon as is practicable thereafter for purposes of explaining the scope of the Court order relative to fines, fees and/or restitution imposed as well as requirements and conditions, general and special, for probation supervision.

4. The Vendor shall meet face-to-face or virtually with each probationer placed on probation under the supervision of the Vendor at least one (1) time every thirty (30) calendar days. Probationers that do not comply with the probation guidelines and the Lawrenceville Municipal Court order may be required to meet with their supervisor more than one (1) time every month. At the discretion of the Court, the Vendor shall

provide intensive probation services that may include the requirement(s) for weekly reporting, virtual visits, or a combination of any or all of these requirements. For probationers placed on intensive probation, the Vendor shall charge the probationer no more than the amount stipulated in the Fee Schedule one (1) time every month for as long as the intensive probation requirements are in effect.

5. The Vendor shall provide and service a Pretrial Intervention and Diversion Program (hereinafter “PTD”), or similar type of program, if the Court chooses to provide that program. In that case, a person required to participate in a PTD shall be supervised in the same manner as provided herein as a probationer, subject to the same fees and charges as provided in the Fee Schedule.

6. The Vendor shall provide, at no additional costs, pre-sentence investigations at the request of the Court.

7. The Court shall have the sole responsibility of determining the appropriate programs, classes, or service(s) for each probationer and such will be explicitly listed as part of any Order by the Court. Acceptable providers for certain programs, classes or services shall be subject to the approval of the Chief Judge of the Court, including whether a program or class offered by an alternate provided by the Vendor is acceptable. Any alternate programs, classes or services approved by the Chief Judge shall be managed by the Vendor as part of the probation process in the same manner as any programs and services provided by the Vendor.

8. The Vendor shall collect from probationers if requested by the Court, Court ordered fines, restitution and other costs associated with orders, judgments, and sentences of the Court.

(a) Any and all fines, surcharges, court costs and other fees shall be paid to the Court. Any and all monies collected from probationers by the Vendor must be submitted to the Court on no less than a monthly basis. All collections of monies shall make the City first payee and any remaining or residual monies to be collected will be the Vendors responsibility to collect to satisfy any outstanding amounts owed them. All funds and payments shall be accompanied with reporting and accounting through integration with the Court’s Courtware Computer software system in a format as determined by the Court.

(b) The Vendor shall collect from probationers only those fees specifically ordered by the Court, and not in excess of those charges listed in the Vendor’s Fee Schedule. The Vendor shall not charge any probationer that has been declared by the Court to be indigent, any fees without specific authorization by the Court, and then only under those circumstances provided by the Court.

9. Maintain fine, restitution or Court costs collected from the Probationers in a non-interest bearing account without benefit or profit from said accounts.

10. Under no circumstances shall any portion or percentage (%) of any fine monies or court fees collected be retained by the Vendor.

11. A nine dollar (\$9.00) per month surcharge shall be collected from each probationer placed on probation by the Vendor, unless the probationer is exempted by the Court, as required by Georgia law. The surcharge shall be sent by the Vendor to the Georgia Crime Victims Compensation Board on no less than a monthly basis pursuant to O.C.G.A. §17-15-13.

12. The Vendor shall coordinate community service work as required as a condition of probation by the Court. The Vendor shall cooperate with the Court to ensure that community service is done within the city limits of Lawrenceville, Georgia, whenever possible. The Court shall determine and define the work mission for all community service. Monthly tracking and reporting of all community service work is required in a format satisfactory to the Court.

13. The Vendor shall administer drug and alcohol screens to probationers only as directed by the Court. Probationers shall assume the cost of random drug testing and shall pay those costs pursuant to the Fee Schedule provided.

14. The Vendor shall provide electronic monitoring of probationers only at the direction of the Court. Probationers shall assume the cost of electronic monitoring and shall pay those costs pursuant to the Fee Schedule provided. Monthly tracking and reporting of all electronic monitoring is required in a format satisfactory to the Court.

15. The Vendor shall prepare referrals and lend assistance to probationers either ordered to receive or who desire employment assistance or other forms of counseling. The Vendor shall insure that procedures for indigent probationers, pay only cases and consecutive cases are handled in compliance with the requirements for consecutive sentences in accordance with O.C.G.A §42 – 8 – 103.1.

16. The Vendor shall recommend to the Court early probation release if a probationer has fulfilled all court ordered requirements and has paid all fines. Continuing monthly probation supervision fees shall not be assessed against the probationer if the Court grants early release. Failure to notify the Court that a probationer has fulfilled all court ordered requirements and has paid all fines may subject the Vendor to refund any fees collected after such date that Court ordered requirements are met.

17. The Vendor shall advise the Court, by filing a petition for modification/revocation of probation, or petition for contempt, any time a probationer fails in a material way to comply with the conditions of probation. The Vendor shall appear in court and present such findings to the Court in such detail as to satisfy the Court of the need for any modification or revocation. The Vendor shall show the expiration date of any probation sentence on the face of any warrant and shall provide the Court a report of any active warrants due to expire in the next 30 days at the time of any modification/revocation hearing.

18. The Vendor shall provide notice as required by law and return to the Court any probationer that does not, in the opinion of the Vendor, comply with the terms set forth in the court order of probation at which time the probation officer shall testify as to the circumstances of the case, giving the probationer full opportunity to refute any or all points. The officer shall comply with the Court's ruling in reference to sentencing or possible revocation of probation pursuant to the Court's procedures and Georgia law.

19. The Vendor shall assist the Court and law enforcement authorities in tracking absconders through the submission of an absconder investigation report which details the probationer's personal history and employment information, the circumstances of his or her violations, and his or her last known whereabouts. This report shall be made available upon request from the Court.

20. The Vendor shall maintain case files on each probationer to document compliance with the terms and conditions of probation, reporting dates, and contacts as they occur and the amounts and dates of all monies collected.

21. The Vendor shall declare and maintain in a “confidential” manner all reports, files, records and papers of whatever kind relative to the supervision of probationers, and shall make the same available only to authorized employees of the Vendor and authorized personnel of the City of Lawrenceville, to those authorized by the Court, or as otherwise required by law. All information must be maintained and in compliance with the Georgia Open Records Law at all times.

22. The Vendor shall keep all reports, files, records and papers in a centralized location convenient to the City of Lawrenceville, Georgia, and shall make the same available only to the Court, Lawrenceville city officials or employees authorized by the Court, and as may be required by law. Such reports, records and papers are and shall remain the property of the City of Lawrenceville, Georgia. The Vendor may retain confidential copies for its files if so desired.

23. The Vendor shall provide the Court with the ability to access real-time reporting that provides the status of probationers supervised by the Vendor, the status of probationers for whom supervision or rehabilitation has been terminated, and the reason for the termination. The reports shall incorporate as much detail as the Court may require. In addition, the Vendor shall provide access at any time to the Vendor’s Case Management System to any authorized personnel of the Court. All information is declared to be confidential and shall be available only to those entities permitted by law and authorized by the Court. The reporting of system access and modification should also be made available to the Court, upon request.

24. The Vendor shall provide the Chief Judge of the Court, the appropriate agency, board or commission of the State of Georgia, and any others who may have authority, with a quarterly summary report that provides the number of Misdemeanor Probationers supervised by the Vendor; and the number of Misdemeanor Probationers for whom supervision or rehabilitation has been terminated, in as much detail as may be required by law, rule or regulation.

25. The Vendor shall, at a minimum, reconcile all records with the Court Clerk’s office on a monthly basis. Records shall be made available to the Vendor on any normally scheduled workday, between the hours of 8:30 AM and 4:30 PM, upon request.

26. The Vendor must have the ability to integrate the collection of data and payment information with the Court’s Case Management System (currently Courtware). Integration must be completed per the instructions of the Court and the City of Lawrenceville’s Department of Information Technology. All information must be transferred electronically and occur on a daily basis. The Vendor must provide at its own expense any necessary software, hardware, equipment, and communication services in order to accomplish this transfer of data and daily court operations. The responsibility of data assurance, integrity, and security is the responsibility of the Vendor and must meet the standards established by best business practices and regulatory statutes.

27. The Vendor shall only accept any modification to any original Court sentence as made by a court of competent jurisdiction.

28. The Vendor shall not own nor have a controlling interest in any finance business or lending institution that makes loans to probationers under its supervision for the payment of probation fees or fines. Neither shall the Vendor, nor any employees, agents or representatives, engage in any employment, business, or activity that interferes or conflicts with the duties and responsibilities of this Contract.

Furthermore, neither shall the Vendor nor any of its employees, agents or representatives, own, operate or have any financial interest in, be an instructor at, or be employed by any private entity that provides drug or alcohol testing, education services or offers a DUI Alcohol or Drug Use Risk Reduction Program certified by the Department of Human Resources. Moreover, neither shall the Vendor, nor any of its employees, agents or representatives, specify or favor, directly or indirectly, a particular DUI Alcohol or Drug Use Risk Reduction Program that a probationer may or shall attend. This paragraph shall not prohibit furnishing any probationer, upon request, with the names, addresses and telephone numbers of known, certified DUI Alcohol or Drug Use Risk Reduction Programs.

29. The Vendor shall supervise all persons assigned to probation by the Lawrenceville Municipal Court with an average ratio of probationers to staff of no greater than two hundred and fifty (250) to one (1) for active cases with conditions. Further, the Vendor shall supervise all “payment-only” cases at a ratio in compliance with best practices as established by County and Municipal Probation Advisory Council (CMPAC).

30. The Vendor shall require that at least one (1) of its probation officers assigned to the Court speak, understand, read, and write fluently the Spanish language. That probation officer shall be available to attend each calendar of the Court unless it appears to the Court that the officer’s language abilities and skills shall not be necessary for any particular Court calendar.

31. The Vendor shall ensure that any person it employs or contracts with as a private probation officer:

(a) is at least twenty-one [21] years of age at the time of appointment to the position of private probation officer pursuant to O.C.G.A. §42-8-100;

(b) has completed a standard two [2] year college course; provided however that any person who is so employed as a private probation officer as of July 1, 1996, and who has at least six [6] months of experience as a private probation officer shall be exempt from such college requirement pursuant to O.C.G.A. §42-8- 102;

(c) has received an initial forty [40] hours of orientation upon employment and has received twenty [20] hours of continuing education per annum as approved by the County and Municipal Probation Advisory Council, provided that the forty [40] hour initial orientation shall not be required of any person who has successfully completed a probation or parole officer basic course of training certified by the Peace Officer Standards and Training Council or any private probation officer who has been employed by a private probation corporation, enterprise, or agency for at least six [6] months as of July 1, 1996 pursuant to O.C.G.A. §42-8-102; and

(d) has not been convicted of a felony [to ensure that its private probation officers have not been convicted of a felony, the Vendor shall conduct a documented criminal record check on all its private probation officers] pursuant to O.C.G.A. §42-8-102.

32. The Vendor shall ensure that any person it employs or contracts with as administrative staff is in compliance in Department of Community Supervision (DCS) Board Rule 105-2-.09 and all training requirements of DCS Board Rules 105-2-.09 and 105-2-.12.

33. Under no circumstances shall costs or charges be incurred by the Court or the City of Lawrenceville from the Vendor for services rendered to the Court or the City. Under no circumstances shall the Court or the City be invoiced, receive a statement or otherwise be billed for services rendered or for the reimbursement of expenses incurred during the rendering of services.

34. As is necessary, the Vendor shall provide updates to the Court on any changes in state and/or national laws or regulations that are relevant to probation, probationary services, etc. Such updates shall be provided in a manner and at a time that is convenient to the Court. Such updates shall be provided at no additional cost to the Court.

35. Within thirty (30) calendar days of Contract termination with the City, the Vendor shall return / turn over to the City of Lawrenceville all files, documents, correspondence, papers and databases applicable to the City's Contract and required herein, together with all relevant information concerning the status of each and every probationer, the fines due and payable and payments made or promised, and locations and information held by the Vendor which could assist in locating any absconders. This obligation shall be carried out by the Vendor at no cost to the City. Further termination instructions are detailed in Section 4 Period of Service.

36. The Vendor shall be certified as a Georgia Crime Information Center non-terminal user and shall thereby be granted access to both Georgia Crime Information Center and National Crime Information Center criminal history record information. The Court shall assist the Vendor in obtaining access to criminal histories in the Georgia Crime Information Center and National Crime Information Center through local law enforcement in order for the Vendor to conduct pre-sentence or probationer investigations as may be requested by the Court.

37. Conflicts of Interest: The Vendor shall deliver to the City Clerk an affidavit certifying that the Vendor has no interest and will not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of services to the City. The affidavit shall further state that in rendering services to the City that no persons having any such interest shall be employed by the Vendor. The Vendor assumes full responsibility for knowing whether its officers, employees, agents or anyone providing services under this Contract has any such interest and for certifying the absence of such conflict to the City.

During the course of performing services for the City, the Vendor shall disclose immediately to the City, by affidavit, every known or apparent conflict of interest and every ostensible or potential conflict of interest of the Vendor's owners, officers, employees, agents or anyone providing services under this Contract. The duty to disclose is a continuing duty. Such disclosure is a material obligation of this agreement and the Vendor's failure to comply with these provisions affords the City the right to pursue any and all remedies for breach of contract. In the event of an apparent or actual conflict of interest during the course of performance, the City may terminate the agreement by written notice. Nothing herein shall be construed as limiting or waiving the right of the City to pursue damages or other remedies.

A conflict of interest includes any circumstance, which might influence or appear to influence the judgment of the Vendor, and the Vendor shall disclose the same. Further, the Vendor shall disclose the acceptance of compensation, monetary or otherwise, from more than one payor or party for services on the same project or related project. The Vendor shall disclose the direct or indirect solicitation or acceptance of financial or other consideration from parties other than the City for work on the project to which this agreement pertains. A conflict of interest of the Vendor's owners, officers, employees, agents, or anyone providing services under this Contract shall be deemed a conflict of interest of the Vendor, giving rise to the duty to disclose. The Vendor shall not disclose any data, facts or information concerning services performed for the City or

obtained while performing such services, except as authorized by the City in writing, or as may be required by law.

38. Follow all rules, regulations and policies set forth by the State of Georgia and any and all agencies, boards, commissions or similar bodies that govern the activities and services provided under this Contract.

Section 2 Vendor's Reporting and Data Requirements

The following performance measures are the minimum data and reporting that the City requires to track progress of the services provided. This information is a minimum and other measures may be requested to be tracked during the term of this Contract.

1. Amount and Percent of fines and penalties collected each month.
2. Specific measures and efforts to enforce court orders.
3. Percentage of probationers completing community service.
4. Number and percentage of probationers incarcerated.
5. Average length of time for those successfully completing probation.
6. Number of probationers completed monthly
7. Number of outstanding probationers monthly
8. Status report of all active probationers
9. All new cases per month
10. All warrants issued by month
11. All probation terminations – list and summary account.
12. A balance summary sheet for the month starting with beginning balance, new cases, payments received, warrant costs added, fines credited and ending balance.
13. A detailed list of new cases, showing ticket #, name, sentence date, and amount of order.
14. A warrant fees added report, showing name, ticket # and warrant fee added.
15. An adjustment report that shows the name, date, ticket #, adjustment amount, and reason.
16. A terminated cases report showing name, ticket#, sentenced date, termination date, reason, ordered amount, paid, balance.
17. A fines balance report that shows all cases with activity for the month, open cases with ticket number, name, sentence date, ordered amount, current balance, and balances for dispersals showing previous balances and current. Ending balances must agree with the balance summary report.

18. Monthly report of the revenue generated by the probation company from the City of Lawrenceville Court.

19. A monthly profit and loss statement for the probation company for the services provided to the City of Lawrenceville Court explicitly showing the net revenue from the City of Lawrenceville.

Section 3 Owner's Responsibilities

The Owner's responsibilities to the Vendor shall specifically include conducting meetings with Vendor, providing required information on probationers, and completing other items specifically set forth in Attachments of this Agreement and additional items as might be required and are mutually agreed upon in writing.

Section 4 Period of Service

The services, as described herein, shall commence on January 1, 2026, and shall continue until December 31, 2026, and shall end on that date. Provided however, the contract shall automatically renew for three additional one-year terms upon the anniversary date of this contract under the then prevailing terms and conditions unless notice of nonrenewal is given by either party at least 30 days prior to the current term's expiration.

In addition to any other rights of termination provided for herein, this Agreement may be terminated at any time, with or without cause, as follows: (a) by the City, in consultation with the Chief Judge, and by the Chief Judge, with the approval of the City, upon thirty (30) days' prior written notice to the Contractor; or (b) by the Vendor upon ninety (90) days' prior written notice to the City and Chief Judge. Additionally, the Chief Judge may terminate this Agreement immediately for cause, including without limitation: material breach of this Agreement; insolvency of Vendor; or filing a voluntary or involuntary case in bankruptcy. Within thirty (30) working days of termination, Vendor shall peaceably surrender to the Court all records and documents generated by Vendor in connection with this Agreement and the services thereunder and any equipment or supplies assigned to the Vendor by the Court. Vendor shall turn over to the Clerk of Court any moneys collected or received, less supervision fees validly collected and duly owing to Vendor through the termination date. Any fines, costs, fees, or restitution received by Vendor from probationers of this Court after termination of this Agreement shall be forwarded to the Clerk of Court, other than fees earned by Vendor. The Court shall provide Vendor a receipt for all property surrendered under this provision.

Section 5 General Conditions

5.1 Insurance

The Vendor shall at all times during this Contract maintain in full force and effect Employer's Liability, Workers' Compensation, General Liability Insurance, including contractual liability coverage, and Automobile Liability Insurance. All insurance shall be by insurers and for policy limits acceptable to the Owner and before commencement of work hereunder the Vendor agrees to furnish the Owner certificates of insurance or other evidence satisfactory to the Owner to the effect that such insurance has been procured and is in force with the City of Lawrenceville named as an additional insured where applicable. The certificates shall contain the following express obligations:

The general liability and the automobile liability coverages shall list the City of Lawrenceville as an additional insured and include waivers of subrogation as well as primary and non-contributory provisions all in favor of the City of Lawrenceville, its mayor, council members, employees, agents, and volunteers.

"This is to certify that the policies of insurance described herein have been issued to the insured for whom this certificate is executed and are in force at this time. In the event of cancellation or material change in a policy affecting the certificate holder, thirty (30) days prior written notice will be given the City of Lawrenceville."

For the purpose of the Contract, the Vendor shall carry the following types of insurance in at least the limits specified below:

<u>Coverages</u>	<u>Limits of Liability</u>
Workers' Compensation	Statutory
Employer's Liability	\$1,000,000
General Liability	\$1,000,000 each occurrence
Except Automobile	\$2,000,000 aggregate
Automobile	\$1,000,000 each person
Liability	\$2,000,000 each occurrence
Excess Umbrella Liability	\$5,000,000 each occurrence

Subject to the approval of the City and to the extent permitted by law, all or any part of any required insurance coverages may be provided under a plan or plans of self-insurance.

5.2 Successors and Assigns

The Vendor and Owner each binds itself and its successors, executors, administrators and assigns in respect to all covenants and conditions of this Agreement. Neither the Vendor nor the Owner will assign or transfer any interest in the Agreement without the written consent of the other. Nothing herein shall be construed as giving any rights or benefits hereunder to anyone other than the Vendor and the Owner.

5.3 Modification

This Agreement constitutes the entire understanding between the Owner and Vendor and may be modified only by a written instrument duly executed by the parties hereto.

5.4 Compliance with Law

The Vendor shall comply with all requirements and conditions set forth by the Judge of the Municipal Court and shall at all times comply with any rules, regulations and statutes of the State of Georgia, whether currently existing or enacted after the execution of this Contract.

5.5 Miscellaneous

This Agreement is governed by the laws of the State of Georgia.

5.6 Indemnification

Vendor shall indemnify and hold harmless the City and the Court from and against all liability (including cost of defense, settlement, judgment, and reasonable attorneys' fees) resulting from breach by Vendor or resulting from the negligence, willful or tortuous acts, omissions, or misconduct of Vendor and its employees, agents, or representatives in the provision of services under this Contract. This indemnification provision shall survive the expiration or termination of this Contract.

Section 6 Standard of Care

In performing its professional services, the Vendor will use that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of its profession in the same locality at the time the services are provided.

Section 7 Venue

Disputes arising out of this Agreement shall be heard in the State or Superior Court of Gwinnett County, Georgia. The Owner and Vendor agree that jurisdiction and venue are proper in Gwinnett County, Georgia, exclusively, and they hereby waive any defenses they may have to improper venue, lack of jurisdiction over their person, and lack of subject matter jurisdiction.

Section 8 Severability

In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, the invalidity, illegality or unenforceability shall not affect the other provisions, and the remaining provisions of this agreement shall be given full effect.

Section 9 Compliance with Georgia Law

This contract is conditioned on both parties' compliance with the requirements of O.C.G.A. § 13-10-91. The City of Lawrenceville employs 100 or more employees, and is in compliance with O.G.C.A. § 13-10-91. Vendor hereby states that it has complied with the requirements of O.C.G.A. § 13-10-91, will attest its compliance by completing the affidavit attached as Exhibit 1. Vendor acknowledges that it generally and typically will not utilize subcontractors or sub-subcontractors. However, if a subcontract or sub-subcontractor is utilized by Vendor, Vendor shall obtain the employee number category and eligibility verification from all subcontractors and sub-subcontractors and submit the affidavits required by Georgia Law. Vendor shall submit the required affidavits at the time of execution of this Agreement and shall obtain the required affidavits from subcontractors and sub-subcontractors in accordance with Georgia law.

Section 10 Notice and Service Thereof

- (a) All notices, demands, requests, instructions, approvals, and claims shall be in writing.
- (b) Any notice to or demand upon the Vendor shall be sufficiently given if delivered to Mr. John Prescott, Southeast Corrections, LLC 1960 Satellite Boulevard, Suite 3000, Duluth,

Georgia 30097 or if deposited in the United States Mail in a sealed, postage, prepaid envelope.

- (c) All papers required to be delivered to the Court/Owner shall, unless otherwise specified in writing to the Vendor, be delivered to the City of Lawrenceville, at the office of the City Clerk, City Hall, P.O. Box 2200, 70 South Clayton Street, Lawrenceville, Georgia 30046. Any notice to or demand upon the Court/Owner shall be sufficiently given if delivered to the office of the City Clerk or if deposited in the United States Mail in a sealed, postage, prepaid envelope, or delivered with charges prepaid to any telegraph company for transmission, in each case addressed to the City Clerk or to such other representative of the Court/Owner or to such other address as the Court/Owner may subsequently specify in writing to the Vendor for such purposes.
- (d) Any such notice or demand shall be deemed to have been given or made as of the time of actual delivery or (in the case of mailing) when the same should have been received in due course of post, as the case may be.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement under their respective seals on the day and date first above written in two (2) counterparts, each of which shall without proof or accounting for the other counterparts, be deemed an original Contract.

CITY OF LAWRENCEVILLE, GEORGIA

By: _____ Seal
Ethan Pham
Chief Judge
Municipal Court of the City of Lawrenceville

Approved by City Council

By: _____ Seal
David R. Still
Mayor, City of Lawrenceville, Georgia

Attest: _____
Karen Pierce
City Clerk, City of Lawrenceville, Georgia

[Corporate Seal]

Approved As to Form Before Execution:

By: _____
Pereira, Kirby, Kinsinger & Nguyen, LLP
Attorneys for the Owner

VENDOR: SOUTHEAST CORRECTIONS, LLC

By: _____ Seal

Name: _____

Title: _____

Attest: _____

Name: _____

Title: _____

Signed and Sealed in the presence of:

By: _____
Notary Public

NOTE: If the VENDOR is a corporation, the Agreement shall be signed by the President or Vice President, attested by the Secretary and the corporate seal affixed.

Exhibit A Detailed Fees/Schedule

ALL AT NO COST TO THE CITY OF LAWRENCEVILLE			
Service	Period/Unit	Probationer Paid	Cost to Court
Supervision Fee Restitution Collection-Disbursement	Monthly (minimum) No Cost	\$43.00 \$0.00	\$0.00
Payment only Cases Three-month Cap On Fees	Monthly (first month free)	\$43.00	\$0.00
Intensive Supervision Fee Pre-Trial Diversion Supervision	Monthly Monthly	\$45.00 \$43.00	\$0.00
Drug/Alcohol Testing GC/MS Confirmation Testing	Per Test Per Panel	\$19.00 \$30.00	\$0.00 \$0.00
Electronic Monitoring GPS	Per Day	\$10.00	\$0.00
Electronic Remote Alcohol Monitoring	Per Day	\$10.00	\$0.00
One-Time Installation – GPS/Electronic Remote Alcohol Monitoring	Per Installation	\$50.00	\$0.00
Random Alcohol Breath Testing – On Site	Per Test	\$5.00	\$0.00
Warrant Processing Administrative Fee	Per Warrant Served	\$200.00	Paid to City of Lawrenceville
In-State Transfer Fee	If Applicable	\$0.00	\$0.00
Interstate Compact Transfer Fee	If applicable/once	\$50.00	\$0.00