



LAWRENCEVILLE

GEORGIA

AGENDA REPORT

MEETING: REGULAR MEETING, JUNE 26, 2024

AGENDA CATEGORY: CONSENT AGENDA

Item:	Microsoft Enterprise Agreement Renewal (year 3)
Department:	Information Technology
Date of Meeting:	Wednesday, June 26, 2024
Fiscal Impact:	\$108,771.38
Presented By:	Kyle Parker, Information Technology Director
Action Requested:	Approval to renew the Microsoft Enterprise Agreement and to authorize the Mayor to execute any necessary agreements pending the City Attorney's review and approval.

Summary: Staff is seeking approval to renew the third year of our three-year Microsoft Enterprise Agreement.

Background: The Microsoft Enterprise Agreement provides the software licenses necessary for our servers, workstations, and email system (Microsoft 365). Previously, the Mayor and Council approved a three-year Microsoft Enterprise Agreement. Annually, we conduct a review of the licenses in use and reconcile any changes with Microsoft. This process, commonly referred to as a "true-up," ensures that we have the proper licenses to meet our needs. Our Microsoft Enterprise Agreement is purchased from Dell Technologies.

Fiscal Impact: \$108,771.38. This will be funded by the Operating Budget (1001537-522210).

Attachments/Exhibits:

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