



# LAWRENCEVILLE

## GEORGIA

AGENDA REPORT  
MEETING: WORK SESSION, SPECIAL CALL, FEBRUARY 7, 2024  
AGENDA CATEGORY: COUNCIL BUSINESS

<b>Item:</b>	Resolution of the City of Lawrenceville to authorize electronic signatures and records
<b>Department:</b>	City Manager
<b>Date of Meeting:</b>	Wednesday, February 7, 2024
<b>Fiscal Impact:</b>	N/A
<b>Presented By:</b>	Michael Fischer – Assistant City Manager - Operations
<b>Action Requested:</b>	Approve Resolution of the City of Lawrenceville to authorize electronic signatures and records

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**Summary:** The purpose of this resolution is to determine the extent of use for electronic signatures and electronic records within the City of Lawrenceville to improve efficiency and provide for ease of access.

**Background:** The Uniform Electronic Transaction Act of Georgia allows for government entities to use electronic signatures and electronic records. The government entity must declare and determine whether, and to the extent to which it will send and accept the electronic signatures and electronic records.

**Concurrences:** City Manager, City Clerk, Finance Department (Purchasing) and the City Attorney

**Attachments/Exhibits:**  
Electronic Signature and Record Resolution