



# LAWRENCEVILLE

## GEORGIA

### AGENDA REPORT

MEETING: WORK SESSION, AUGUST 5, 2025

AGENDA CATEGORY: GENERAL CITY BUSINESS

<b>Item:</b>	Amendment to Chapter 18 of the Code of the City of Lawrenceville, Georgia to update provisions related to Emergency Management
<b>Department:</b>	Office of Communications and Marketing
<b>Date of Meeting:</b>	Tuesday, August 5, 2025
<b>Fiscal Impact:</b>	N/A
<b>Presented By:</b>	Melissa Hardegree, Chief Communications and Marketing Officer
<b>Action Requested:</b>	Approval to Amend Chapter 18 of the Code of Ordinances of the City of Lawrenceville, Georgia related to Emergency

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**Summary:** The proposed update to Chapter 18 formalizes the City of Lawrenceville's Crisis Management Plan and outlines its integration with Gwinnett County's emergency operations. Updates clarify the City's authority and responsibilities during declared emergencies, including continuity of operations, internal coordination, and emergency powers of the Mayor.

#### **Background:**

- Updates to Chapter 18 formally establish the City's **Crisis Management Plan** as the internal operational framework for emergency response, crisis communication, continuity of operations, and recovery.
- The ordinance aligns City of Lawrenceville emergency procedures with the **Gwinnett County Emergency Operations Plan** and supports compliance with the **Georgia Emergency Management Act**.
- Clarifies the **Mayor's emergency powers**, including the authority to declare a local emergency, implement curfews, waive procedures and fees, and enact temporary emergency measures to protect life and property.
- Codifies departmental responsibilities for plan development and execution and incorporates annexes such as facility-level and incident-specific protocols.

- **Project scope** includes interdepartmental coordination with public safety, communications, public works, and administrative leadership, under the direction of the Executive Management Team.
- No **citizen participation** is required in the plan's development, but the ordinance supports public protection, essential services, and legal clarity during emergencies.
- **Workload impact** is minimal, as the framework is already integrated into departmental operations.
- Adoption supports **compliance, transparency, and readiness** for local, regional, or multi-jurisdictional emergencies.

**Fiscal Impact:** N/A

**Concurrences:** City Manager, Chief Communications and Marketing Officer, Assistant City Managers, Chief Financial Officer, Police Chief, City Clerk, City Attorney

**Attachments/Exhibits:**

- CHAPTER\_18\_EMERGENCY\_MANAGEMENT CLEAN DRAFT AMENDED CODE
- CHAPTER\_18\_EMERGENCY\_MANAGEMENT REDLINED AMENDED CODE