

Policy: Residency Incentive Program

Policy Number: FY2022-01

Original
Update:August 22, 2022Authority:August 2025City Manager

Introduction

To provide an incentive for full-time employees to reside in the City of Lawrenceville. The City Council authorized the City Manager to offer a one-time taxable incentive payment. The incentive payments are not a part of the compensation of any new employee who receives the payment. The incentive is available to all full-time City Staff as approved by the City Manager.

Funding and availability

This funding is subject to annual Council appropriations and is on a first come first serve basis. Once the allotted budget is depleted during a fiscal year, the incentive will no longer be available for that fiscal year or until the Council allocates additional funding.

City of Lawrenceville Incentive

- (1) Purchase of a home within the City of Lawrenceville:
 - a. The City will provide a one-time taxable incentive payment of \$5,000 for all new full-time employees who do not currently own a residential property within the City of Lawrenceville. This incentive payment must be utilized to assist in the purchase of a primary home located within the City of Lawrenceville. The home must serve as the employee's primary residence for two (2) years from the date of purchase as evidenced by the application of homestead exemption by the employee.
- (2) Rehabilitation of a home within the City of Lawrenceville:
 - a. The City will provide a one-time taxable incentive payment of \$5,000 to rehab a single-family home located in the City of Lawrenceville as a primary residence for the employee. Rehabilitation includes roof repair, ingress improvements, mechanical repairs, cosmetic improvements, window replacement or similar type improvements. The home must serve as the employee's primary residence for two (2) years from the date of purchase as evidenced by application of homestead exemption by the employee.
- (3) Rental of a residential unit within the City of Lawrenceville:
 - a. The City will provide a one-time taxable incentive payment of \$1,000 for all full-time employees who do not currently own a residential property within the City of Lawrenceville. This incentive payment must be utilized to assist in the rental or lease of a residential unit located within the City of Lawrenceville. The property must serve as the employee's residence for one (1) year from the date of rental or lease agreement as evidenced by lease or rental agreement by the employee.



Repayment Schedule of Incentive

- (1) The incentive for the purchase or rehabilitation of a home in Lawrenceville shall be 100% forgivable if the employee remains an employee with the City for two (2) years and lives at the location for (2) years. Should the employee leave employment, reduce on-call status or move within two (2) years of receiving the incentive, then the employee shall reimburse the City a percentage based on the remaining months left in the two (2) year term. The reimbursement term shall not exceed 24 months.
- (2) The incentive for the rental or lease of a residential property in Lawrenceville shall be 100% forgivable, if the employee remains an employee with the City for one (1) year and lives at the location for (1) year. Should the employee leave employment, reduce on-call status or move within one (1) year of receiving the incentive, then the employee shall reimburse the City a percentage based on the remaining months left in the one (1) year term. The reimbursement term shall not exceed 12 months.

City Manager	Date