



# LAWRENCEVILLE

## GEORGIA

AGENDA REPORT  
MEETING: WORK SESSION, MAY 8, 2024  
AGENDA CATEGORY: GENERAL DISCUSSION ITEM

**Item:** Timeclock Software 3 Year Renewal

**Department:** Information Technology

**Date of Meeting:** Wednesday, May 8, 2024

**Fiscal Impact:** \$33,888.20, first year cost

**Presented By:** Kyle Parker, Information Technology Director

**Action Requested:** Approve the renewal of the agreement with Timeclock Plus, LLC for a term of three years with a first-year cost of \$33,888.20, with subsequent annual increases of 4%.

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**Summary:** Staff is requesting approval to renew the agreement with Timeclock Plus, LLC for a three-year period. This timeclock system is utilized by all employees. By entering into a three-year agreement, the vendor's annual fee increases are reduced from the usual 10% to 4%.

**Fiscal Impact:** The initial cost for the first year is \$33,888.20, with subsequent annual increases of 4%.

**Attachments/Exhibits:**  
Q030753 – City of Lawrenceville\_preview.pdf