

CITY COUNCIL MEMORANDUM

City Council Meeting: March 13, 2025

Department: Admin- Public Works

Subject: Annual Street Maintenance Project - Update and Feedback

BACKGROUND

As discussed in last month's meeting, we have proposed several streets for maintenance based on their current condition, citizen feedback, and staff evaluation. The goal is to prioritize the most urgent needs while ensuring that street projects are completed effectively and efficiently. We initially projected a balance of approximately \$376,000 in the street maintenance fund by the end of the fiscal year; however, after the completion of work on **San Antonio Rd** and with upcoming repairs to **Micha Point** and **Juniors Place**, we now anticipate a balance of **approximately \$185,000 (to work with at this time.)** This reduction is due to costs incurred from completed and upcoming repairs.

It's important to note that the street maintenance fund is replenished monthly based on sales tax collections, which means the fund will continue to grow as we move forward. While this number reflects a decrease from the previous estimate, we will have more flexibility as additional funds are collected.

GOAL

Staff is presenting an updated list of streets for consideration, and we are looking to receive feedback from the City Council now that you have had one month to reflect on the proposed list. The only change we are recommending this month is to elevate the **Nicholson Road** maintenance project (specifically the portion by **Buffalo Joe's** restaurant) from **Secondary Need** to **Primary Need**. This revision is based on feedback and additional evaluation of the area's current condition.

The proposed streets for this year's maintenance project are as follows:

- **County Rd 342:** Secondary Need
- **Newton:** Half of the road - Primary Need
- **Hackberry:** Secondary Need
- **Kimball:** Half of the road - Primary Need
- **Canfield:** Secondary Need
- **Nicholson:** Portion by Buffalo Joe's - Primary Need (updated from Secondary Need)
- **King:** Finish road to the gate - Primary Need
- **Kyle:** Primary Need
- **Silverado St:** Primary Need
- **Jessica:** Primary Need
- **Del Vest:** One-third of the road - Secondary Need

COMMUNITY BENEFIT

We are continuing with the approach to handle these projects in-house without involving our engineering team, as we have found that utilizing engineering resources for street maintenance is often inefficient. By handling one street at a time, we can better manage costs, quality control,

and time. We will not seek formal bids for any street projects expected to cost under **\$50,000**, and instead, we will assess available bids based on prior performance, cost, bonding ability, and other relevant factors.

This updated approach allows us to manage the maintenance throughout the year, without being tied to a summer schedule, ensuring we can handle street projects as needed, while also making the best use of available resources.

SUMMARY OF RECOMMENDED ACTION

Tonight's presentation is for discussion and feedback purposes. We ask that the Council review the updated list of proposed streets, including the change to **Nicholson Road**, and consider them from your perspective. Please come prepared to provide feedback and finalize the list of streets to be prioritized at our next meeting.

Given the current available balance of roughly **\$185,000**, we ask that the Council be mindful of the need to be reasonable with expectations, as these funds will need to cover multiple projects, including the repairs for Micha Point and Juniors Place.