

CITY COUNCIL MEMORANDUM

City Council Meeting: 03-13-25

Department: Admin-Finance

Subject: Ordinance Amending the Fiscal Year 2024-2025 Budget

Summary:

This memorandum is submitted to request the City Council's approval of an ordinance amending the budget for the Fiscal Year beginning October 1, 2024, and ending September 30, 2025.

Following a mid-year review, the City Administrator has identified the need for minimal adjustments to ensure that the City's resources remain aligned with current priorities and operational requirements.

The original budget for FY 2024-2025 was adopted during a public hearing via Ordinance No. 091424-01. After a thorough review, the City Administrator has requested only modest changes to the budget, reflecting the City's stable financial position. These adjustments are minimal and are intended to fine-tune allocations based on updated needs and projections. A detailed Excel sheet outlining these adjustments, including projected notes and further details, will be attached for your review.

Additionally, the City intends to conduct another mid-year evaluation in June 2025 to ensure continued fiscal stability and address any necessary updates based on evolving conditions.

Goal:

The goal of this budget amendment is to make necessary, yet minimal, adjustments to the City's budget in order to maintain financial stability and alignment with the city's operational goals.

The requested changes are designed to ensure the City remains on track while continuing to serve the community effectively.

Community Benefit:

This amendment will benefit the City by:

- **Maintaining Financial Stability:** The budget remains strong and stable, with only minimal changes necessary to meet evolving needs.
- **Effective Resource Allocation:** Ensuring that the City's resources are allocated efficiently, while keeping expenditures in line with the projected budget.
- **Transparency and Accountability:** Detailed information about the changes will be provided, ensuring transparency and keeping the community informed about budget adjustments.
- **Ongoing Monitoring:** The City will conduct another review in June to continue monitoring fiscal health and ensure effective budget management throughout the year.

Recommended Action:

City staff recommends that the City Council approve the ordinance amending the FY 2024-2025 budget, as presented by the City Administrator. The proposed changes are minimal and have been carefully reviewed to maintain the City's financial stability. Please review the attached

Excel sheet for full details and projected notes. No further action is required at this time other than the approval of this ordinance.