



POLITICAL SUBDIVISION ADDENDUM

This U.S. Bank Political Subdivision Addendum ("Political Subdivision Addendum") is an addendum to and modification of Contract No. 946M3-1859 dated April 26, 2017 (the "Agreement") between Texas Comptroller of Public Accounts ("Customer") and U.S. Bank National Association ("U.S. Bank"). This Political Subdivision Addendum is effective upon signing by U.S. Bank ("Effective Date") and supersedes any previous and like addenda with the Political Subdivision.

RECITALS

- A. Customer entered into the Agreement for the purpose of making available a Fleet Card Program ("Card Program") described in the Agreement for use by Political Subdivisions;
B. Customer allows Political Subdivisions to participate in the Card Program provided that Political Subdivision assumes all responsibility and liability for Political Subdivision's performance of the terms and conditions of the Agreement as if Political Subdivision was the entity signing the Agreement as the Customer. Customer is not liable for Political Subdivision under the Agreement or this Political Subdivision Addendum; and
C. Political Subdivision has received a copy of the Agreement from Customer, and after a thorough review of the Agreement, desires to participate as a Political Subdivision under the Agreement. Political Subdivision is responsible for Political Subdivision's performance of the terms and conditions of this Political Subdivision Addendum as well as the Agreement as if Political Subdivision signed the Agreement as the Customer. Political Subdivision is not liable for the acts and omissions of the Customer under the Agreement or this Political Subdivision Addendum.

AGREEMENT

Now therefore, in consideration of the foregoing Recitals, the mutual premises and covenants set forth in the Agreement, and other good and valuable consideration, the receipt sufficiency of which is hereby acknowledged, all parties agree as follows:

- 1. Capitalized terms used in this Political Subdivision Addendum and not otherwise defined in this Political Subdivision Addendum are used with the same respective meanings attributed thereto in the Agreement.
2. Political Subdivision shall perform all duties, responsibilities and obligations required of Customer as set forth in the Agreement. U.S. Bank shall issue Cards to designated employees of Political Subdivision upon execution of this Political Subdivision Addendum by Political Subdivision and U.S. Bank.
3. In order to determine credit qualifications for the Political Subdivision, the Political Subdivision shall provide U.S. Bank with the last three years of audited financial statements with this signed Political Subdivision Addendum. The Political Subdivision shall provide to U.S. Bank annual financial statements thereafter. U.S. Bank will review the financial statements and notify the Political Subdivision of the approval or decline of its credit qualification. If U.S. Bank can independently obtain such financial statements, the Political Subdivision will not be required to provide them.
4. Political Subdivision shall make payment to U.S. Bank for all Debt incurred by Political Subdivision and its Cardholders as provided in the Agreement. "Debt" means all amounts charged to a card or account including without limitation all amounts related to purchases, fees and other Charges that are owed to U.S. Bank by Political Subdivision and its Cardholders.
5. Cards shall be used for official Political Subdivision purchases only, and shall not be used for individual, consumer purchases or to incur consumer debt. Political Subdivision warrants that it possesses the financial capacity to perform all of its obligations under the Agreement and this Political Subdivision Addendum.
6. The notice address for Political Subdivision is:

Political Subdivision:
PO BOX 225
102 E Chihuahua
La Vernia TX 78121
Attn: Jenny Begole

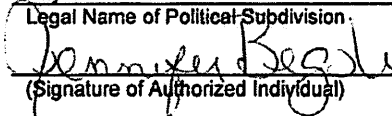
- 7. Automated Clearinghouse ("ACH"). To receive rebate payments, Political Subdivision must register for ACH in the manner prescribed by U.S. Bank. U.S. Bank will not make any payments until Political Subdivision has registered for ACH. If Political Subdivision fails to register for ACH by the end of the first Addendum Year, Political Subdivision forfeits any payments for that Addendum Year and any subsequent Addendum Years in which Political Subdivision fails to register for ACH. Political Subdivision designates the following person to register Political Subdivision for ACH.

Authorized Person's Name Jennifer Begole
Authorized Person's Email Address jbegole@lavernia-bx.gov



- 8. The representations, warranties and recitals of Political Subdivision set forth in this Political Subdivision Addendum and the Agreement constitute valid, binding and enforceable agreements of Political Subdivision. All extensions of credit made pursuant to this Political Subdivision Addendum and the Agreement to Political Subdivision will be valid and enforceable obligations of Political Subdivision and Political Subdivision shall pay to U.S. Bank all Debts incurred by Political Subdivision in accordance with the terms of the Agreement and this Political Subdivision Addendum. The execution of this Political Subdivision Addendum and the performance of the obligations hereunder and under the Agreement are within the power of Political Subdivision, have been authorized by all necessary action and do not constitute a breach of any agreement to which Political Subdivision is a party or is bound.
- 9. Political Subdivision represents and warrants that this transaction is within the scope of the normal course of business and does not require further authorization for the Political Subdivision to be duly bound by this Political Subdivision Addendum. This Political Subdivision Addendum requires approval as to form by the Attorney for the Political Subdivision. If this Political Subdivision Addendum is not approved as to form by the Attorney for the Political Subdivision, the completion of a Certificate of Authority is required and must accompany this Political Subdivision Addendum.

In witness whereof, the parties have executed this Political Subdivision Addendum by their duly authorized representatives.

DATE: <u>1/29/2025</u>	DATE: February 05, 2025
City Of La Vernia Legal Name of Political Subdivision	U.S. Bank National Association
 (Signature of Authorized Individual)	E-SIGNED by Ryan Solohub on 2025-02-05 22:42:29 GMT (Signature of Authorized Individual)
Jennifer Begole (Printed Name of Authorized Individual)	Ryan Solohub (Printed Name of Authorized Individual)
Finance Administrator (Printed Title of Authorized Individual)	Vice President (Printed Title of Authorized Individual)
Approved as to form:	
(Signature of Attorney for Political Subdivision)	
(Printed Name of Attorney)	



Before completing the Certificate of Authority, please read:

- If the document being signed was "approved as to form" by an attorney, it is not necessary to complete the attached Certificate of Authority (C of A).
- If the document was not "approved as to form" by an attorney, please complete the attached C of A (page 2).
- Be sure to date all documents upon signing. Undated documents cannot be accepted and will be returned for dating.

**SIGNING INSTRUCTIONS
FOR
CERTIFICATE OF AUTHORITY (COA)**

Note that three (3) different individuals must sign and date the Certificate of Authority. If the Government Entity does not have three individuals who are authorized to sign on behalf of the Government Entity, please refer to page three.

SECTION 1 Organizational Information

Enter the legal name of the Government Entity and the tax ID number on the Certificate of Authority in the space provided.

Note that the Government Entity name must match exactly the Government Entity name on the Agreement and the Government Entity name on the Government Entity's financial statements. An exact match is required.

SECTION 2 Authorized Persons

The individual(s) who signed the Card Agreement/Amendment must complete and sign Section 2.

SECTION 3 Execution Requirements

Check *only one* box in Section 3 to indicate how many individuals (either 1 or 2) at your company/organization are required to sign legal documents on behalf of the Government Entity.

SECTION 4 Execution

No action required.

SECTION 5 Certification

*Two individuals must sign this section.

*The individual(s) who signed Section 2 cannot sign this section or this document is invalid.

- An officer of the Government Entity ("Officer One") is required to sign this section attesting to the signatures in Section 2.
- One other officer of the Government Entity ("Officer Two") must sign below the signature of Officer One *attesting to the signature of Officer One.*



CERTIFICATE OF AUTHORITY

1. **Organizational Information.** This Certificate of Authority has been completed on behalf of the following government entity (the "Government Entity"):

Government Entity Legal Name: _____

Federal Tax Identification Number: _____

2. **Authorized Persons.** In accordance with the governance rules relating to the Government Entity, the following individuals (the "Authorized Person(s)") are authorized, on behalf of the Government Entity, to execute and deliver to U.S. Bank National Association ("U.S. Bank") the applicable agreement(s), any applicable addenda thereto and any other documents or writings required by U.S. Bank (collectively, the "Documents") for the purpose of establishing one (1) or more commercial card programs, extending credit and providing related services to the Government Entity with U.S. Bank in the United States (collectively, the "Services"):

Name	Title	Signature

3. **Execution Requirements.** The governance rules relating to the Government Entity require the following number of Authorized Persons to sign the Documents for the Services (choose only (1) one box):

- One (1) Authorized Person
- Two (2) Authorized Persons

4. **Execution.** By signing the Documents, each individual signing in his or her capacity as an authorized signing officer of Government Entity and not in his or her personal capacity, certifies and warrants that (a) all action required by Government Entity's organizational documents to authorize the signer(s) to act on behalf of Government Entity in all actions taken under the Documents, including but not limited to, the authority to incur debt on behalf of Government Entity, has been taken, (b) each signer is empowered in the name of and on behalf of Government Entity to enter into all transactions and Services contemplated in the Documents and (c) the signatures appearing on all supporting documents of authority are authentic.

6. **Certification.** I certify that I am the _____ and I am acting in my official capacity as an authorized officer who has been given the authority by the Government Entity to certify that the Authorized Person(s) has/have the full power and authority under applicable law and the governance rules relating to the Government Entity to execute and deliver to U.S. Bank, on behalf of the Government Entity, and to bind the Government Entity under, the Documents for the purpose of establishing and extending the Services. I also certify that the name(s) and title(s) of the Authorized Person(s) set forth above are correct and that the signature appearing beside each name is a true and genuine specimen of his/her signature.

↑ Printed Name of OR the _____ of the Government Entity ↑ (Cannot be an Authorized Person listed in Section 2)

↑ Signature of the Secretary or Asst. Secretary of the Organization ↑ **Date**

I certify that I am an officer of the Government Entity, and as such, I certify that the above-named _____ is acting in such capacity on behalf of the Government Entity, the signature below is my genuine signature and the signature above is the genuine signature of such _____.

↑ Printed Name & Title of Officer Signing Below ↑ (Cannot be an Authorized Person listed in Section 2)

Attested by One (1) Other Officer of the Government Entity – ↑ Signature ↑ **Date**

**EXAMPLES TO SIGNING INSTRUCTIONS
FOR
CERTIFICATE OF AUTHORITY (C OF A)**

EXAMPLE 1:

1. One (1) person is required to sign legal documents, and
2. Government Entity has more than two (2) authorized signatories who can attest to signatures of other signatories.

Agreement: Person A signs.
C of A Section 2: Person A completes and signs.
C of A Section 3: First box is checked.
C of A Section 4 (part 1): Person B (preferably the Secretary) signs attesting to the signature of Person A.
C of A Section 4 (part 2): Person C signs attesting to Person B's authority and signature.

EXAMPLE 2:

1. Two (2) people are required to sign legal documents, and
2. Government Entity has more than two (2) authorized signatories who can attest to signatures of other signatories.

Agreement: Persons A and B sign.
C of A Section 2: Persons A and B complete and sign.
C of A Section 3: Second box is checked.
C of A Section 4 (part 1): Person C (preferably the Secretary) signs attesting to the signatures of Persons A and B.
C of A Section 4 (part 2): Person D signs attesting to Person C's authority and signature.

EXAMPLE 3:

1. One (1) person is required to sign legal documents, and
2. Government Entity has only one (1) other authorized signatory who can attest to signatures of other signatories.

Agreement: Person A signs.
C of A Section 2: Person A completes and signs.
C of A Section 3: First box is checked.
C of A Section 4 (part 1): Person B (preferably the Secretary) signs attesting to the signature of Person A.
NOTE: If the Secretary can sign the C of A, than they cannot be Person A; they must be Person B.
C of A Section 4 (part 2): Person A signs attesting to Person B's authority and signature.

EXAMPLE 4:

1. Two (2) people are required to sign legal documents, and
2. Government Entity has only one (1) other authorized signatory who can attest to signatures of other signatories.

Agreement: Persons A and B sign.
C of A Section 2: Persons A and B complete and sign.
C of A Section 3: Second box is checked.
C of A Section 4 (part 1): Either Person A or B (preferably the Secretary) signs attesting to the signature of Persons A and B.
NOTE: If the Secretary can sign the C of A, than they must sign in Section 4 (part 1) and the other person must sign in Section 4 (part 2).
C of A Section 4 (part 2): The Person who did not sign Section 4 (part 1) signs attesting to the signing authority and signature of the person who did sign in Section 4 (part 1)