



# CITY OF LAUREL, MARYLAND

## CHARTER RESOLUTION NO. 180

**A CHARTER RESOLUTION OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND AMENDING ARTICLE 400 "ADMINISTRATION" OF THE CHARTER OF THE CITY OF LAUREL TO REFLECT THE DISSOLUTION OF THE DEPARTMENT OF COMMUNITY RESOURCES AND EMERGENCY MANAGEMENT (CREM) AND THE ESTABLISHMENT OF TWO NEW DEPARTMENTS: THE DEPARTMENT OF HUMAN SERVICES AND EMERGENCY MANAGEMENT AND AMENDING SECTION 469 TO REFLECT "DIRECTOR OF THE DEPARTMENT OF EMERGENCY MANAGEMENT" AND ADD SECTION 470 "DIRECTOR OF THE DEPARTMENT OF HUMAN SERVICES."**

***Sponsored by the President, at the request of the Administration.***

**WHEREAS**, the Administration reviewed the operations of the Department of Community Resources and Emergency Management; and recognized the need to enhance the efficiency and scope of City services to better serve its residents and, therefore, determined it would be in the best interest to dissolve the Department and Community Resources (CREM) and create two (2) separate departments: Emergency Management and Human Services; and

**WHEREAS**, the Human Services department would manage the Craig A. Moe Laurel Multiservice Center, Laurel Helping Hands, and other social service programs for the City of Laurel; and

**WHEREAS**, the Department of Emergency Management would be responsible for emergency management, preparedness, response, mitigation, and other emergency operations for the City of Laurel; and

**WHEREAS**, the Administration proposes creating two (2) separate departments to allow the activities, and the responsibilities of each to be better monitored and supervised; and

**WHEREAS**, the creation of these two (2) separate departments allows for enhanced security of confidential records and lines of communication can be more effectively supported, all of which allows the City to better serve its residents and the greater Laurel community; and

**WHEREAS**, the Mayor and City Council believe that it would be in the best interests of the City to amend Article 400 of the City Charter, as set forth herein, to accurately reflect the existing Departments of the City.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Laurel's Charter Section 469 is hereby amended, and Section 470 is created as follows:

**CHARTER AMENDMENT:** Section.469,

~~Section. 469.Director of the Department of Community Resources and Emergency.~~

~~(a) — There shall be a Director of the Department of Community Resources and Emergency Management that will also serve as the emergency manager appointed by the Mayor, subject to the confirmation of the City Council. His or her compensation shall be determined by the operating budget. The director of the Department of Community Resources and Emergency Management shall serve at the pleasure of the Mayor and shall devote his or her full time and attention to the duties and responsibilities of this office.~~

~~(b) — The Director of the Department of Community Resources and Emergency Management shall be responsible, under the direction of the City Administrator, for organizing, supervising, and administering that department, including any specific duties and responsibilities as directed by the Mayor and City Council.~~

Section. 469.Director of the Department of Emergency Management.

(a) There shall be a Director of the Department of Emergency Management that serves as the emergency manager appointed by the Mayor, subject to the confirmation of the City Council. His or her compensation shall be determined by the operating budget. The director of the Department of Emergency Management shall serve at the pleasure of the Mayor and shall devote his or her full time and attention to the duties and responsibilities of this office.

(b) The Director of the Department of Emergency Management shall be responsible, under the direction of the City Administrator, for organizing, supervising, and administering that department, including any specific duties and responsibilities as directed by the Mayor and City Council.

**CHARTER AMENDMENT:** Section.470,

Section. 470.Director of the Department of Human Services

(a) There shall be a Director of the Department of Human Services appointed by the Mayor, subject to the confirmation of the City Council. His or her compensation shall be determined by the operating budget. The director of the Department of Human Services shall serve at the pleasure of the Mayor and shall devote his or her full time and attention to the duties and responsibilities of this office.

(b) The Director of the Department of Human Services shall be responsible, under the direction of the City Administrator, for organizing, supervising, and administering that department, including any specific duties and responsibilities as directed by the Mayor and City Council.

**AND, BE IT FURTHER RESOLVED**, that the date of adoption of this Charter Resolution is the 27<sup>th</sup> day of January, 2025, and that the amendment to the Charter of the City as herein adopted, shall be and become effective on the 18<sup>th</sup> day of March, 2025 unless on or before the 10<sup>th</sup> day of March, 2025, a Petition for Referendum on this Charter Resolution is filed in writing with the Mayor or City Administrator, by 5:00 pm pursuant to the provision of Title 4, Subtitle 3 of the Local Government Article of the Annotated Code of Maryland.

**AND, BE IT FURTHER RESOLVED**, that this Resolution shall become effective on the 18<sup>th</sup> day of March, 2025.

**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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**SARA A. GREEN, CPM, CMC**  
Clerk to the City Council

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**KYLA CLARK**  
President of the City Council

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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**KEITH R. SYDNOR**  
Mayor