

**MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF COMMUNITY RESOURCES & EMERGENCY MANAGEMENT**

**8103 Sandy Spring Road • Laurel, Maryland 20707 (301) 725-5300 x2232
<http://www.cityoflaurel.org> • ccornwell@laurel.md.us**

August 15, 2024

MEMORANDUM

TO: Honorable Keith R. Sydnor
Mayor

Honorable James Kole
Council President

Laurel City Councilmembers

THRU: Joanne Barr *JAB*
Deputy City Administrator

FROM: Christina L. Cornwell, CPM, CEM *CLC*
Director/Emergency Manager

SUBJ: Subaward Agreement for Hazard Mitigation Grant

The Department of Community Resources and Emergency Management (CREM) is requesting approval of a subaward agreement between the City of Laurel and the Maryland Department of Emergency Management (MDEM) regarding a reimbursable hazard mitigation grant for emergency back-up generators.

Background:

The emergency back-up generator project will consist of replacing aging diesel-powered generators with high efficiency state-of-the-art natural gas-powered generators at five (5) critical facilities.

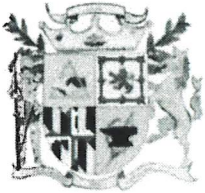
Joseph R. Robinson Laurel Municipal Center
8103 Sandy Spring Road
Laurel, MD 20707

Barkman-Kaiser Public Safety Complex (Police Department)
3811 Fifth Street
Laurel, MD 20707

Fairall Foundry Public Works Complex
305-307 1st Street
Laurel, MD 20707

Parks & Recreation Maintenance Facility
7705 Old Sandy Spring Road
Laurel, MD 20707

Laurel Armory Anderson & Murphy Community Center
422 Montgomery Street
Laurel, MD 20707



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This project will be completed in two (2) phases. Phase 1 will consist of an electrical assessment and coordination with Baltimore Gas and Electric on any required gas service upgrades. Phase 2 is slated for the construction and installation of the generators.

Funding:

Funding for this project has been approved in the FY2025 Capital Improvement Projects (CIP) – Hazard Mitigation Project. The Federal Emergency Management Agency (FEMA) has approved phase 1 of this project at \$245,399.25. This grant is a 90% Federal share and 10% non-Federal share. Therefore, the City's cost share for phase 1 of the project is \$25,831.50.

	Federal Share	Non- Federal Share	Total Share
Project Costs	\$232,483.50(90%)	\$25,831.50(10%)	\$258,315.00
Subrecipient Management Costs	\$12,915.75(100%)	\$0.00 (0 %)	\$12,915.75
Total	\$245,399.25	\$25,831.50	\$271,230.75

Recommendation:

It is recommended that the City Council and Mayor approve this subaward to proceed with phase 1 of the back-up generator project.

Should you have any questions, please contact Christina Cornwell at 301-725-5300 x2232 or ccornwell@laurel.md.us.

Reviewed for funding:

S. Michele Saylor
S. Michele Saylor, Director
Department of Budget and Personnel Services

8/19/2024
Date

cc: Christian L. Pulley, CPM
City Administrator

Michele Saylor
Director – Budget and Personnel Services

Bill Bailey
Director – Parks and Recreation

James Cornwell-Shiel
Director – Information Technology

Pat Haag
Risk Manager

Attachment