



LAUREL POLICE DEPARTMENT

OFFICE OF THE CHIEF

Russell E. Hamill, III
Chief of Police

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June 6, 2024

MEMORANDUM

TO: Mayor Keith R. Sydnor
President Kole and the Laurel City Council
FROM: Russell E. Hamill, III, Chief of Police *RCH*
SUBJ: Enterprise Fleet Management Services Acquisition

The Laurel Police Department is requesting permission to continue our Enterprise Fleet Management Services for Fiscal Year 2025 for the continued acquisition of new vehicles for our fleet. These vehicles will not increase the fleet as they will replace existing older police vehicles through leasing services offered by Enterprise. We are requesting fifteen (15) Ford Police Interceptor Utility vehicles in line with our current replacement schedule as agreed upon during the initial acquisition of services. We are also requesting one (1) Ram Minivan (or similar model) for Animal Warden/Parking Enforcement and one (1) Chevy Bolt EV (or similar model) for our Public Relations Officer.

Specifications:

Pricing through Enterprise Fleet Management is projected with the current dealer and AME costs to include a nominal percentage increase to account for rising costs. We are requesting to acquisition of nine (9) Marked Patrol vehicles with Light bars (which could be changed to Marked Patrol vehicle without Lightbars at our discretion), one (1) Hybrid Patrol vehicle (SUV without lightbar), four (4) Administrative vehicles, and one (1) Marked k9 Patrol vehicle. Pricing for the Ram Minivan (or equivalent) and the Chevy Bolt EV (or equivalent) would be at the standard lease rate available at the time of acquisition with no extra AME costs.

Funding:

Funding for this leasing purchase is included in the Fiscal Year 2025 Adopted Capital Improvement Program (CIP).

Recommendation:

It is recommended that the Mayor and City Council approve the proposed lease agreement in the amount of \$287,016.96 as submitted by Enterprise Fleet Management. It is also recommended that the Mayor and City Council enter an intent to lease agreement with Enterprise Fleet Management for Fiscal Year 2025 as the ordering window for these vehicles is typically in August and is closed by Ford Motor Company prior to our September Council meeting. The ordering window for both of the non-police vehicles would be subject to availability at the time of approval and would not be part of an intent to purchase lease agreement.

Should you have any questions or desire further information, please contact me at (301) 498-0092. Extension 1130.

REVIEWED:



S. Michele Saylor, Director
Department of Budget and Personnel Services



Date

Cc: Christian Pulley, City Administrator
Joanne Barr, Deputy City Administrator 